

❖ **Students Bank Details and Aadhaar card number :**

Note : It is informed to the candidate, before Filling Application Form / Transferring of Scholarship Amount in Bank Account , Candidate has to ensure that ,
1. In Bank ,Aadhaar card number should be seeded/ linked with the submitted bank account no.
2. Bank account no. should not be stopped / closed before transferring the scholarship amount. (i.e. it should be operative)
3. Bank account no. should not have any fixed credit limit (i.e. sanctioned scholarship amt. can be permissible to credit in account.)
In Bank Account , Sanctioned scholarship amount will be transferred through "Public Finance Management System"

❖ **Submission of Online Application Form for Fresh / Renewal Scholarship by the student :**

On the home page of National Scholarships Portal : ([website-www.scholarships.gov.in](http://www.scholarships.gov.in)) for ,

A) Fresh Application :

1st step - Student have to go with the option "New Registration, Guideline and continue for filling up the application as per the instructions given by the system then click on register button. After registration student will get an "Application ID".

2nd step - By using received Application Id go with the option "Login to Apply" and then fill the subsequent details to finalize the application form.

B) Renewal Application:

Students have to go with the option " Login/Apply for Renewal" and through log-in by using the application Id of previous year (Student can also use Forgot Registration ID to retrieve their ID) fill the subsequent details as per the instructions given by the system to finalize the application form.

❖ **Online Scrutiny of Application by the Institute :**

The Registered institutes go through the [website-www.scholarships.gov.in](http://www.scholarships.gov.in) and log-in by using the Institute/User_ ID and password provided to them and do the online Scrutiny and forward it to the next level before the last date of scrutiny instead of keeping it pending.

[Note: Only Scrutinized Application form by the institute up to the last date of Scrutiny will be considered for Generation of Merit List and Sanction of Scholarship.]

❖ **Schedule of Activities for Fresh/Renewal Application form :**

Fresh / Renewal Scholarship-2018-19		
Sr. No.	Activities	Last Date
1	Last date for submission of online applications for scholarship by students on www.scholarships.gov.in	30 th Sept. 2018
Note : Any changes in Schedule of Activities will be notified on - www.scholarships.gov.in		

❖ It is instructed to all concern institutes that institute has to provide all necessary assistance to the students and their parents and keep this advertisement on notice board for ensuring more effective implementation of the scheme.

❖ The Principal of concern institute shall inform to those eligible candidate whose Merit cum Means based scholarship of GoI for the year-2017-18 is sanctioned for filling the RENEWAL application form of Merit cum Means based scholarship of GoI for the year 2018-19.

sd/-

(Dr.Abhay Wagh)

Nodal Officer cum

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