



Department of Metallurgy and Materials Science,  
**College of Engineering, Pune**  
 (An Autonomous Institute of Govt. of Maharashtra),  
 PUNE-411 005

Phone : 020-25507627/7000, Fax: 0091-20-25507299, E-mail : [fesemlab@coep.ac.in](mailto:fesemlab@coep.ac.in)

WO No.: SEM/META-COEP/2015/ \_\_\_\_\_

Date: \_\_\_\_\_

Address (concerned lab/industry)

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Name of Applicant/Student

Mr./Ms/Dr: \_\_\_\_\_

Enroll/MIS No.(student) \_\_\_\_\_

Tel. No./Mobile: .....

e-mail:.....

Sr. No.	Sample Code	*Sample Description	Specific Requirements (if any)	Job No. (for COEP use only)
1		Sample category: Metal/Polymer/Ceramic/Composite etc.		
2		Chemical Formula:  Title of Project:  Type of Project: Academic/Consultancy/Industry/R&D (Consultancy no.: _____)		
3				
4				
5				
6				
7				
8				
9				

Stability of your sample under vacuum of $10^{-5}$ Pa		Stable/Decomposes (Tick any one)	
Is your sample size less than 12.5 mm x 12.5 mm x 10 mm (height)		Yes/No	
Have you done your homework on what do you want to study in the samples?		Yes/No	
Type of analysis (Tick any one): SEM/EDS/SEM-EDS		No. of Samples: _____ (limited to max. 06 no. for 2 hours slot)	
Signature(s):			
Student/Applicant	Guide/UG-PG Coordinator	SEM Lab-Incharge	Concerned Dept. HOD & stamp
			HOD (Metallurgy & Matl.Sc.)

- Next week's Date and time of slot will be communicated by e-mail on every Tuesday.
- All possible care will be taken in handling the samples. However, we will not be responsible for any damage during transit or handling.
- If analysis cannot be carried out on any sample, the same will be returned to the customer.
- Potentially hazardous samples may not be accepted for analysis.
- Please mention if the samples are to be returned after analysis. The samples may be stored only for a week. Users are requested to collect their samples in time.

**For office use only**

Date of Analysis: \_\_\_\_\_ Total Amount: \_\_\_\_\_ DD/UTR No. \_\_\_\_\_ Date: \_\_\_\_\_