

# **COLLEGE OF ENGINEERING, PUNE [COEP]**

[An autonomous institute of Government of Maharashtra]

## **Information Brochure for Admission to M. Tech. Project Management (2012-2013)**

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## POST GRADUATE PROGRAMMES 2012-2013

### 1 GENERAL INFORMATION

College of Engineering Pune, an Autonomous Institute of Government of Maharashtra, (henceforth abbreviated as COEP), was established in the year 1854 and is one of the oldest and premier engineering colleges in the country. It was started as the 'Poona Engineering Class and Mechanical School' to train subordinate officers for carrying out public works like buildings, dams, canals, bridges etc. Later on, the school became Poona Civil Engineering College and subsequently the name was changed to 'Government College of Engineering, Pune'. From the academic year 2003-2004, the Institute has got Autonomous status and since then it progressed in leaps and bounds towards its vision of becoming one of the leading institutes in the country. It offers **twenty two** postgraduate programmes. All India Council for Technical Education (AICTE) has approved to start **M.Tech.(Project Management)** from this year. This programme is a full time course of 2 years duration. All UG programmes and 17 PG programmes offered by the institute are accredited by the NBA.

- 1.1 These rules shall apply for admission to **full time M.Tech. (Project Management) Postgraduate programme** in College of Engineering, Pune.
- 1.2 Structure, syllabus, examination scheme and duration of these programmes shall be as prescribed by this Institute.
- 1.3 **Valid GATE Score** means it must satisfy **two conditions**: One is **valid time period** and **qualifying marks**. Both of these conditions should be satisfied to apply for admission to M.E. / M.Tech. The **Qualifying Score** is the minimum mark that needs to be secured **to become eligible for availing assistantships** provided by AICTE/MHRD/GOI from time to time.
- 1.4 Intake to the programme is indicated in Table 1.1.

**Table 1.1: Seat availability**

Name of the Program	Total intake	GATE Category	Sponsored
M. Tech. Project Management	18	13	5

Institute has approval from the AICTE for this programme [M.Tech. **Project Management** from 2012-13. This will be run by COEP and the degree will be awarded by University of Pune.

- 1.5 The candidates are required to pay the total fee at the time of admission. The fee shall be strictly paid in the form of **Demand Draft** in favor of "**The Director, College of Engineering Pune**" payable at **Pune**. In case the

candidate gets a grant from respective state government, tuition fee will be refunded.

1.6 A candidate has to submit at the time of admission following documents:

- i. Original GATE Scorecard,
- ii. B.E./ B.Tech. final year Mark sheet,
- iii. Original College Leaving Certificate
- iv. Attested copy of Cast Certificate,
- v. Attested copy of Cast Validity Certificate (if available)
- vi. Attested copy of Non-Creamy Layer Certificate

For some reasons, if a candidate does not submit these documents at the time of admission; he/she will have to give an undertaking stating that he/she will submit the above documents within FOUR days, failing which admission stands cancelled automatically and seat allotted to waitlisted candidates.

1.7 “M.Tech. Project Management” programme will be started by Department of Production Engineering, College of Engineering Pune. However the 13 seats belonging to **GATE non-sponsored category** are allocated to various departments as follows:

**Table 1.2: Qualifying examination, GATE subject and Seats availability to different Departments**

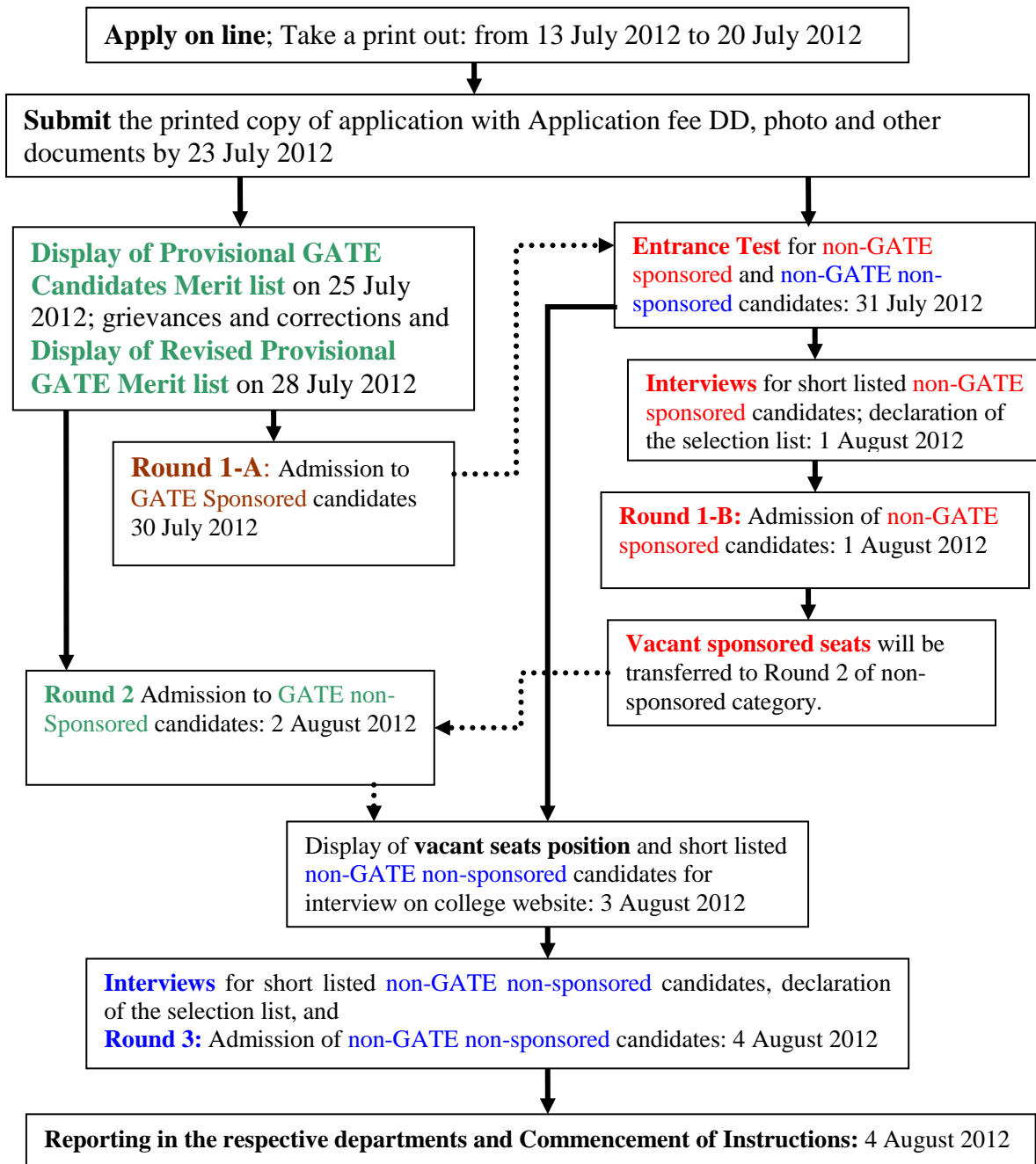
Sr. No.	Name of Department	Qualifying examination	GATE Subject	Number of seats
1)	Production Engineering	BE/B.Tech. in any branch of Engineering	Production & Industrial	5
2)	Mechanical Engineering	BE/B.Tech. in any branch of Engineering	Mechanical Engineering	4
3)	Electrical Engineering	BE/B.Tech. in any branch of Engineering	Electrical	1
4)	Electronics & Telecommunication Engineering	BE/B.Tech. in any branch of Engineering	Electronics and Communication	1
5)	Instrumentation & Control	BE/B.Tech. in any branch of Engineering	Instrumentation	1
6)	Metallurgy	BE/B.Tech. in any branch of Engineering	Metallurgical Engineering	1

The **FIVE Sponsored seats** will be filled in from above departments **except Metallurgy**.

1.8 **COMPETENT AUTHORITY FOR ADMISSIONS**

Competent Authority of Admission is “Director, College of Engineering, Pune.

## 2 Flow Chart for M. Tech. Project Management Admission



**NOTE:** 1) Candidates are advised to refer the college website for any change in schedule.  
 2) For detailed schedule please contact the respective departments.

### **3 ADMISSIONS OF 'SPONSORED CATEGORY' CANDIDATES**

**3.1 Seats Available:** 05 seats

#### **3.2 Eligibility for Admission:**

Candidate should be an Indian National and who possess Bachelors degree or equivalent in the relevant field of Engineering/Technology, specified by the concerned University for admission to a particular Post graduate course from an AICTE approved institutions, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories belonging to Maharashtra State only)

**and**

The candidates must have minimum of 2 years of full time work experience in a sponsoring registered firm/company/industry/educational and/ or research institute/ any Government Department or Government Autonomous Organization in the relevant field in which admission is being sought.

#### **NOTE:**

- Only those candidates who at the time of admission are employed in a registered firm/ company/ industry/ educational and/ or research institute/any Government Department or Government Autonomous Organization in the relevant field will be eligible for claiming seats against sponsored category.
- A letter from the employer must be furnished stating that the candidate is being sponsored for two years to seek admission to the post graduate degree program. The employer should also indicate that the candidate will not be withdrawn midway till the completion of the course. The candidate will be fully under the administrative control of the Institute for the entire period of the course.
- Format for the sponsorship certificate is given in application form which is mandatory for the candidate claiming the seat under sponsored category. Change in the format may lead to disqualification.

#### **3.3 Reserved Seats:**

No reservation is provided in the sponsored category.

#### **3.4 Admission Procedure :**

Admission to Sponsored candidates shall be given in following order:

##### **1. Round 1-A:**

Candidates will be admitted on the basis of Valid GATE score (as per Table 1.2). The seats remaining vacant at the end of Round 1-A shall be filled in Round 1-B.

## **2. Round 1-B:**

The Written Test and Interview/viva-voce shall be conducted by a panel of 03 teachers in the branch.

The syllabus for the Written Test shall be at par with GATE examination on the basis of curriculum of respective undergraduate programme.

Candidates will be admitted on the basis of **Total Performance**<sup>#</sup> (Written Test + Interview / Viva-voce) conducted by the Competent Authority.

**#** Candidates should appear for both Written Test and Interview; and secure minimum 40 marks out of 100 in Total Performance calculated as follows:

(i) Written Test Maximum	70 marks
(ii) Interview / Viva-voce Maximum	30 marks
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Total Performance: 100 Marks	

If the total performance of the candidates is comparable, then the preference shall be given for admission to the candidates on the basis of total marks in qualifying degree examination (i.e. B.E./B. Tech.)

The date and time of the Written Test and the admission schedule is available on the College of Engineering, Pune website; [www.coep.org.in](http://www.coep.org.in).

The seats remaining vacant (if any) in Sponsored category at the end of Round 1-B shall be offered to Non-Sponsored candidates in next Round (i.e. Round-2).

### **3.5 Stipend/Scholarships:**

Sponsored candidates will not be eligible for any stipend/scholarship.

## 4 Admission of GATE qualified Non-sponsored category candidates.

**4.1 Seats Available:** Sanctioned intake as per AICTE in each specialization of Technology – (*minus*) Sponsored category seats filled in Round 1-A and Round 1-B.

### 4.2 Eligibility:

Candidate should be an Indian National and who possess Bachelors degree or equivalent in the relevant field of Engineering/Technology, specified by the concerned University for admission to a particular Post graduate course from an AICTE approved institutions, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories belonging to Maharashtra State only)

**And**

Candidate should have a valid GATE score in relevant branch of Engineering / Technology as detailed in Table 1.2.

Valid GATE Score means it must satisfy two conditions: One is valid time period and qualifying marks. Both of these conditions should be satisfied. The Qualifying Score is the minimum mark that needs to be secured to become eligible for availing scholarships provided by AICTE/MHRD/GOI from time to time.

### 4.3 Reserved Seats:

Reservations shall be followed as given below:

#### 4.3.1 Reservation for Physically handicapped Candidates:

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act, 1995, three (3%) per cent seats of total sanctioned intake capacity of each PG program excluding seats filled by Sponsored candidates shall be reserved for physically handicapped candidates. These seats shall be within the sanctioned intake of the institute and reserved only for Maharashtra State domiciled candidates.

Out of the three percent reservation for physically handicapped candidates:

- PH-1 : Visually impaired (blind) candidates (P1)
- PH-2 : Speech & hearing impaired (dumb and deaf ) candidates, (P2)
- PH-3: Candidates with orthopedic disorders and learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (P3).

Following additional Certificates are required for physically handicapped Candidates:

***The candidate shall produce a certificate, in the prescribed Proforma-F, from the Director, All India Institute of Physically Handicapped, Mumbai or Dean/Civil Surgeon of the Government /***



**CIVIL HOSPITALS normally located at the District Headquarters, regarding his or her physical disability, and ability to undergo all parts of syllabus for the normal course. Candidates suffering from Dyslexia, Dysgraphica & Dyscalculia are required to produce certificate (Proforma-F1) issued by the 'Learning Disability Clinic, Lokmanya Tilak Municipal General Hospital, Sion, Mumbai-22'.**

#### **4.3.2 Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State only is as per the details in table given below. The percentages of reservation are the percentages of the seats available for GATE qualified Non-sponsored category candidates.

These are the minimum percentages of reservation exclusive of the backward class candidates securing allotment through General Merit by virtue of merit. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for Admission.

<b>Sr. No.</b>	<b>Category of Reservation</b>	<b>Percentage of Reservation</b>
1.	Scheduled Castes and Schedule caste converts to Buddhism ( <b>SC</b> )	13.0 %
2.	Schedule Tribes ( <b>ST</b> )	7.0 %
3.	Vimukta Jati ( <b>VJ</b> )/De notified Tribes( <b>DT</b> ) ( <b>NT-A</b> )	11.0 %
4.	Nomadic Tribes 1 ( <b>NT-B</b> )	
5.	Nomadic Tribes 2 ( <b>NT-C</b> )	
6.	Nomadic Tribes 3 ( <b>NT-D</b> )	
7.	Other Backward Classes ( <b>OBC</b> )	19.0 %
	<b>Total</b>	<b>50 %</b>

#### **Note:**

1. Director, College of Engineering, Pune shall be the final authority for seat distribution.
2. The reservation for backward class candidates shall be available in Govt / Govt Aided / University Departments / University Managed Institutes /Unaided institutes.
3. A combined merit list shall be prepared for the candidates belonging to VJ/DT/NT-A, NT-B, NT-C and NT-D. This combined merit list shall be used for admission.
4. Candidates belonging to Special Backward Class (SBC) may be offered reservation up to 2% seats of sanctioned intake capacity of each PG specialization excluding seats filled by Sponsored candidates subject to condition that any seats remain vacant in the reserved category after admitting reserved category candidates.
5. Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in

support of the category claimed both at the time of admission and while filling up of the admission form.

6. All the candidates will be required to produce a Nationality Certificate.
7. Candidates claiming to belong to backward class will be required to produce a certificate to that effect from appropriate authority in addition to Nationality Certificate. Candidates belonging to categories SC, ST, OBC, SBC, VJ/DT/NT(A), NT(B), NT(C) and NT(D) will be required to produce a Caste Certificate, Caste/Tribe Validity Certificate and valid Non-Creamy layer certificate (if applicable).

- **Nationality Certificate:-**

The Certificate of Indian Nationality is a part of the Domicile Certificate, which is usually issued by the Tahshildar/Executive Magistrate/Dy. Collector of the concerned District/Taluka. In lieu of this "Certificate of Indian Nationality" following Certificates/Documents will also be acceptable -

- i. Indian Passport in the name of the Candidate, issued by appropriate authorities.
- ii. The School Leaving Certificate indicating the Nationality of the Candidate as 'Indian'.
- iii. Birth Certificate of the Candidate indicating the Place of birth of the Candidate is within India.

If the Indian Resident Candidate fails to produce any one of the above mentioned certificate/documents indicating Nationality then such candidates Nationality shall be considered based on the undertaking given in Proforma-I on Rs. 100 Non-Judicial Stamp Paper at the time of submission of Application form for admission.

- **Caste Validity Certificate:-**

Candidates belonging to SC, ST, VJ/DT NT (A), NT (B), NT(C), SBC and OBC category are required to produce Caste Validity Certificate at the time of filling of the online application form. However such candidates who are unable to produce the caste validity certificate may produce the same on or before 30<sup>th</sup> November 2012. If a candidate fails to submit the required Caste Validity Certificate up to 30<sup>th</sup> November 2012 then such candidate shall not be eligible for taking benefits of respective category, if any. If the Candidates are not able to submit the caste/Tribe Validity Certificate then they are required to submit the Undertaking in Proforma-H at the time of submission of application form for the Admission.

- **Non-Creamy Layer Certificate:-**

A candidate belonging to 'Creamy Layer' amongst the categories SBC, V.J./D.T./N.T.(A), N.T.(B), N.T.(C), N.T.(D) and O.B.C. must note that the provision of reservation is NOT applicable to him/her. A candidate claiming benefit of reservation under the categories SBC, V.J./N.T.(A), N.T.(B), N.T.(C), N.T.(D) and O.B.C. will be required to produce "Non-Creamy Layer Certificate" in the name of the candidate as specified in the Government Resolution No. CBC/10/2008/CR- 697/BCW-5, dated 27th February 2009 or its updated versions from time to time. The certificate must be valid up to 31<sup>st</sup> March 2013.

#### 4.4 Admission Procedure

Admissions will be effected according to Merit-List prepared on the basis of valid GATE score in the respective branch only. GATE score of one branch will not be valid for admission to another branch.

##### 4.4.1 Rounds of Admission for GATE qualified Non-Sponsored Candidates:

There shall be only one round (i.e. Round-2) of admission for GATE qualified Non-Sponsored Candidates to M.Tech. Programmes.

##### 4.4.2 Logic for admission for Round-2 :

###### **Round - 2-A:**

**(For All the Candidates including all the Backward category and Physically handicapped (PH) candidates)**

**Eligible candidates:** All the candidates of all the categories (General/ Backward/ PH) as per merit list will be considered for admission as per their inter se merit.

###### **General notes:**

- Backward class category candidates shall be admitted in General category by virtue of their merit OR in their respective category of reservation, if General category seats are not available as per their merit.
- SBC category candidates shall be admitted in General category by virtue of their merit OR in their original category of reservation, if General category seats are not available as per their merit.
- PH category candidates shall be admitted in PH category OR in General category by virtue of their merit as per following order.
  1. Seats reserved for PH category
  2. The seats in General category.

###### **Round - 2 -B:**

**(For Special Backward Class (SBC) category candidates)**

**Eligible candidates:** All candidates belonging to Special Backward class as per their inter se merit.

**Seats available:** On completion of Round - 2-A, if any of the Backward class categories do not get the required number of candidates for the percentages laid down, the seats so remaining vacant shall be filled in from amongst all the candidates of Special Backward Class (SBC) category, as per their inter se merit, limited to the extent of Two percent seats of sanctioned intake of each specialization of Engg / Technology.

###### **Round - 2-C:**

**(For respective Group 1, and 2 of Backward class category candidates)**

**Eligible candidates:** All Backward class category candidates as per merit list as per their group inter se merit.

**Seats available:** On completion of Round - 2-B, the seats remaining vacant in the respective group of backward class categories as mentioned below shall be offered to candidates from the respective group with reference to their inter se merit, for each of the group.

**Group 1:**

- I. Scheduled Castes and Scheduled Castes converts to Buddhism (SC)
- II. Scheduled Tribes including those living outside the specified areas (ST)

**Group 2:**

- I. VJ/DT/NT (A), NT(B), NT(C) and NT(D)
- II. OBC

**Round - 2-D:**

**(For All Backward Class Category Candidates)**

**Eligible candidates:** All Backward category candidates as per the inter se merit.

**Seats available:** The seats remaining vacant in Backward class categories after completion of Round - 2-C, shall be made available to the candidates of all the Backward class categories together on the basis of the inter se merit.

**Round - 2-E:**

**(All the candidates including Backward class candidates as per General Merit)**

**Eligible candidates:** All the candidates (General/ Backward) of all the categories as per their General inter se merit.

**Seats available:** After completion of Round - 2-D, the seats remaining vacant in Reserved categories / General (if any), shall be filled with reference to inter se merit of all the candidates together.

**General Note:**

If a candidate is unable to produce original certificates at the time of his/ her admission on account of admission already secured to some other institution, he/ she shall **produce a certificate from the Head of the Institution** where he/ she has already taken admission indicating that he/ she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall **be permitted to submit the**

**required original certificates within 4 working days at the respective Institute where the Candidate has been admitted after the date of payment of fees.**

#### **4.5 Stipend/Scholarships:**

A limited number of scholarships are available for each course at some Institutes from AICTE funds. These scholarships will be offered to the GATE qualified candidates only, strictly on the basis of GATE score MERIT and continue to receive the same, provided they fulfill the conditions prescribed by AICTE/Institute, from time to time

For receiving Post Graduate scholarship a candidate must have qualified in GATE. However, a GATE qualified candidates does not automatically become eligible to receive a scholarship.

## 5 Admission of Non-GATE and Non-sponsored category Candidates

**5.1 Seats Available:** When enough GATE qualified candidates in the respective branch are not available, the vacant seats shall be offered to the non-GATE candidates, as per merit, on the basis of Total Performance# (Written Test + Interview / Viva-voce) conducted by Competent Authority.

### 5.2 Eligibility:

Candidate should be an Indian National and who possess Bachelors degree or equivalent in the relevant field of Engineering/Technology, specified by the concerned University for admission to a particular Post graduate course from an AICTE approved institutions, with at least 50% marks (at least 45% marks in case of candidates of Backward class categories belonging to Maharashtra State only)

#### And

Candidate should have minimum 40% marks in Total Performance# (i.e. Written Test +Interview / Viva-voce) conducted by Competent Authority.

Candidates with qualifications obtained through examinations conducted by professional societies recognized by UPSC/AICTE for example AMIE by IE(I) or AME by ICE(I) as equivalent to B.E./B.Tech. are also eligible for various programmes.

### 5.3 Reserved Seats:

No reservation is provided in Non-GATE and Non-sponsored category.

### 5.4 Admission Procedure:

The Written Test and the Interview/viva-voce shall be conducted by a panel of 03 teachers in the branch.

The syllabus for the Written Test shall be as prescribed by the COEP/ University of Pune (at par with GATE examination).

Candidates will be admitted on the basis of Total Performance# (Written Test + Interview / Viva-voce) conducted by Competent Authority. This is applicable for all programmes including Automotive Technology programme.

# Candidates should appear for both Written Test and Interview; and secure minimum 40 marks out of 100 in Total Performance calculated as follows:

(i) Written Test Maximum	70 marks
(ii) Interview / Viva-voce Maximum	30 marks

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Total Performance: 100 Marks

If the total performance of the candidates is comparable, then the preference shall be given for admission to the candidates on the basis of total marks in qualifying degree examination (i.e. B.E./B. Tech.)

The date and time of the Written Test and the admission schedule is available on the College of Engineering, Pune website; [www.coep.org.in](http://www.coep.org.in). For Automotive Technology programme the schedule of written test and interview is different from rest of the programmes.

Depending on number of candidates and seats available, the respective department **may exercise** suitable cut off for candidates to be short listed for interview. **Thus, all candidates appearing for entrance test may not be called for the interview.**

#### **5.5 Stipend/Scholarships:**

Generally Non-GATE Non-sponsored category candidates will not be eligible for any stipend/scholarship.

**However, deserving candidates may be awarded Technical Education Quality Improvement Programme (TEQIP) Scholarship based on their overall performance as assessed by the TEQIP Scholarship Committee of the institute. Students will have to apply separately for TEQIP Scholarship after the admission. The amount of scholarship will be similar to the GATE scholars.**

#### **General Note:-**

*Additional round may be conducted if required. However GATE qualified candidates shall be given preference over other candidates. Schedule will be displayed on the website of the Institute.*

## 6 FEES

6.1 Following Table 6.1 shows the details of present fee structure (except Automotive Technology programme).

**Table 6.1 Fee Structure**

	<b>M.Tech. First Year</b>	<b>M.Tech. First Year (GATE Non- Sponsored)</b>	<b>M.Tech. Second Year</b>	<b>M.Tech. Second Year</b>
	<b>(Sponsored)</b>		<b>(Sponsored)</b>	<b>(GATE Non- Sponsored)</b>
a) Tuition Fees	10,000	4,000	10,000	4,000
b) Development Fees	19,150	14,150	19,150	14,150
c) Other Fees				
Gymkhana	800	800	800	800
Training & Placement	500	500	500	500
Library	4,000	4,000	4,000	4,000
Laboratory	5,000	5,000	5,000	5,000
Internet and E-mail	2,510	2,510	2,510	2,510
Gathering Fee	800	800	800	800
Caution Money Deposit	500	500	-	-
<b>Sub Total</b>	<b>14,110</b>	<b>14,110</b>	<b>13,610</b>	<b>13,610</b>
d) College Fee				
Boat-Club Fee	400	400	400	400
Boat-Club Membership	150	150	-	-
Student Aid-Fund	50	50	50	50
Examination Fee	3,000	3,000	3,500	3,500
Identity Card Fee	1,000	1,000	-	-
<b>Sub Total</b>	<b>4,600</b>	<b>4,600</b>	<b>3,950</b>	<b>3,950</b>
e) University Fee	150	150	150	150
f) Alumni Association Life	500	500	500	500
<b>Tuition Fee (a)</b>	<b>10,000</b>	<b>4,000</b>	<b>10,000</b>	<b>4,000</b>
<b>All Other Fees (b - f)</b>	<b>38,510</b>	<b>33,510</b>	<b>37,360</b>	<b>32,360</b>
<b>Total Fees</b>	<b>48,510</b>	<b>37,510</b>	<b>47,360</b>	<b>36,360</b>

6.2 **The changes in fee structure during the program, if any, will be applicable to all the candidates. The revised fee will be implemented as per the decisions of the Government of Maharashtra / Board of Governors, College of Engineering, Pune, from time to time.**

6.3 **In addition, the college may change other fees applicable as approved by Pune University/ Board of Governors of College of Engineering, Pune.**



- 6.4 **All the fees are to be paid at the time of admission only** in the form of Demand Draft drawn in favor of “**The Director, College of Engineering, Pune**” payable at Pune, to confirm the admission. Candidates are advised to carry the Demand Draft of fee indicated in Table 6.1 while coming for the interview.
- 6.5 The changes in fee structure during the program, if any, will be applicable to all the candidates. The revised fee will be implemented as per the decisions of the Government of Maharashtra / Board of Governors, College of Engineering, Pune, from time to time.
- 6.6 In addition, the college may change other fees applicable as approved by Pune University/ Board of Governors of College of Engineering, Pune.

## 7 Cancellation of Admission, Hostel Accommodation & Conduct and Discipline

- 7.1 If the candidate desires to cancel his or her admission for any reason whatsoever **during the admission process**, he or she shall be allowed to do so and it shall be presumed that admission is cancelled at that stage.
- 7.2 The candidate desirous of canceling admission shall apply for cancellation in the **Proforma-1** attached in this booklet.
- 7.3 Fee paid shall be refunded to the candidate after deducting cancellation charges of **Rs. 1000/- (Rs. One Thousand only)** if the seat is cancelled before commencement of the classes. If a vacant seat is created due to cancellation after commencement of the classes and that seat is filled by other candidate, proportionate fee will be deducted. If a vacant seat created due to cancellation is not filled, no refund shall be made.
- 7.4 If a non-sponsored GATE candidate leaves the programme halfway without completing it, he/she will have to return the total scholarship amount he/she has received since the date of admission to the time of leaving the program. Also in such a case, if there is a sponsored candidate admitted in the same programme and has valid GATE score (Refer Table 3.1), he will start receiving scholarship from the subsequent month.
- 7.5 Leaving Certificate will be returned to candidate at the time of cancellation of admission.
- 7.6 No hostel accommodation will be provided to Post Graduate Students at present.
- 7.7 Students are expected to follow rules and regulations of the institute and observe discipline. If students are found indulging in anti-national activities contrary to the provisions of acts and laws enforced by the Government or any activity contrary to rules of discipline, such students are liable to be expelled from the institute without any notice by the Director of the institute.
- 7.8 Candidates applying for admission against the seats reserved for backward classes mentioned in these Rules should note that only those candidates who actually belong to the castes and communities will be eligible for concession. There is no concession for the Sponsored category candidates.
- 7.9 If any of the statements made in the application form or any information supplied by the candidate in connection with his/her admission is found to be false or incorrect at any stage, his/her admission will be cancelled, fee will be forfeited and he/she may be expelled from the institute by the Director and prosecuted, if deemed necessary. An appeal against the order of expulsion, however, may be referred to the Chairman, Board of Governors whose decision in such cases will be final.

- 7.10 Students while studying in any Engineering / Technology Institute, if found indulging in anti-national activities contrary to the provisions of acts and laws enforced by Government from time to time, any activity contrary to rules of discipline will be liable to be expelled from the institute without any notice by the Director of the institute.
- 7.11 Candidates applying for admission against the seats reserved for backward classes mentioned in these Rules should note that only those candidates who actually belong to the castes and communities will be eligible for concession.
- 7.12 If any of the statement made in application form or any information supplied by the candidate in connection with his/her admission is later on, at any time, found to be false or incorrect, his/her admission will be cancelled, fees forfeited and he/she may be expelled from the college by the Director and prosecuted, if deemed necessary. An appeal against the order of expulsion, however, may be referred to the Joint Director of Technical Education of respective region whose decision in such cases will be final and binding on all concerned.
- 7.13 **Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.**
- a) Ragging within or outside of any educational institution is prohibited,
  - b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
  - c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
  - d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complaints, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.

**Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.**

## 8 UNDERTAKINGS AND OTHER FORMATS

If the admission is offered to the M Tech programme the candidate will have to give following undertakings.

- 8.1 Following undertaking is to be given by all candidates as **mandatory requirement** for admission to post graduate programmes in Technology.
- (a) I have read all the Rules of Admission for the current year and after understanding these rules, I have filled-in this form of application for admission for the current year.
  - (b) The information given by me in my application is true to the best of my knowledge and belief.
  - (c) I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
  - (d) I fully understand that the offer of a programme or branch of engineering will be made to me depending on inter-se merit and availability of a seat at the time of scrutiny of my application, when I report to the admission authority according to the schedule of admission.
  - (e) I understand that no other document, other than those attached to the application form before the last date of admission will be entertained for the purpose of claims/concessions etc. in connection with my admission.
  - (f) I understand that no refund of fee shall be made if I cancel the admission after commencement of the classes and if the seat due to cancellation is not filled.
  - (g) I hereby agree to confirm to any rules, acts and laws enforced by Government and I hereby undertake that so long as I am a student of the Institute, I will do nothing either inside or outside the Institute, which may result in disciplinary action against me under the rules, acts and laws.
  - (h) I fully understand that the Director of the Institute where I would be admitted, will have right to expel/rusticate me from the Institute for any infringement of the rules of conduct and discipline prescribed by the Institute/University and undertaking given above.
  - (i) I understand that the programme being a full time 2-year program, I shall not pursue any other educational degree programme / and not involve in any form of employment, failing which my admission stands cancelled.

**8.2 CANDIDATES WHOSE QUALIFYING EXAMINATION RESULTS NOT DECLARED**

I understand that I have been admitted to the M Tech programme in ..... Engineering with specialization in ....., on provisional basis and my admission will be confirmed only after producing my passing certificate and the mark sheet of qualifying degree examination from the concerned University on or before 13, August 2012.

Pune

Signature of the Candidate .....

Date:

Name of the Candidate .....

### 8.3 FOR GATE CANDIDATES

I understand that I have been admitted to the M Tech programme in ..... Engineering with specialization in ....., and I am eligible to get AICTE PG scholarship. However, due to non-receipt of grants from AICTE, if the disbursement of the scholarship is delayed, I will not hold the Institute responsible for the same. I also understand that I will have to put in Teaching Assistantship of 8 to 10 hours per week as per the AICTE norms.

I further understand that I shall not be permitted to leave the programme midway and during the entire tenure of this programme. I shall not be permitted to appear in any competitive examination other than engineering or technology. In case of the default, I know that I shall have to refund the entire amount of scholarship received by me and this may even lead to the cancellation of my registration.

Pune  
Date:

Signature of the Candidate .....  
Name of the Candidate .....

#### 8.4 FOR SPONSORED CANDIDATES

I understand that I have been admitted to the M Tech programme in ..... Engineering with specialization in ....., and I am prepared to undergo this programme and bear all the expenses including the prescribed fees and those related to project work and dissertation. I further understand that I shall not be permitted to leave the programme midway and during the entire tenure of this programme. I shall not be permitted to appear in any competitive examination other than engineering or technology. In case of the default, I know that my registration can also be cancelled.

Pune  
Date:

Signature of the Candidate .....  
Name of the Candidate .....



8.5 Proforma – F

**(To be issued on the Printed Letter Head of the concerned office)**

(For P1/ P2/ P3 Candidates)

**(For Physically Handicapped Candidates)**

**CERTIFICATE**

Photograph of  
the candidate  
showing the  
Physical  
disability

This is to certify that I have examined Mr. / Miss

..... on ..... He / She has

.....(Name of the Physical Disability) which comes under the sub category Blindness (P1)/Speech & Hearing impaired(P2)/Orthopedic disorder (P3) Certified that:

1. The percentage of handicap is not less than 40% and is equal to .....%.

2. The disability is permanent in nature.

3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to Two Year Post Graduate Degree course in Engineering / Technology without any special concessions and exemptions.

4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Two Year Post Graduate Degree course in Engineering / Technology in Maharashtra for the academic year 2011-2012.

Outward No. & Date:

Place :

(Name & Signature)

Director, All India Institute of Physically Handicapped,

Mumbai

Or

Dean/Civil Surgeon of Government

Hospital

**Seal of the Office** (Name of the issuing Authority)

8.6 Proforma–F-1

**(To be issued on the Printed Letter Head of the concerned office)  
(For Physically Handicapped Candidates)**

**P3 (Learning Disability) Candidates**

LEARNING DISABILITY CLINIC

L.T.M.G. HOSPITAL, SION, MUMBAI-400 022.

**CERTIFICATE**

Name :

Age :

Date of Birth :

Date of Registration : L.D.No.

Father's Name :

Std. :

School Name :

Physical & Neurologic Assessment Date :

Psychologic Assessment Date :

WISC ( R ) Verbal IQ :

Performance IQ :

Global IQ :

Interpretation :

Photograph of  
the candidate  
showing the  
Physical  
disability

Educational Assessment Date: WRAT: R

S

A

Certified that:

1. The percentage of handicap is not less than 40% and is equal to .....%.

2. The disability is permanent in nature.

3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to Two Year Post Graduate Degree course in Engineering / Technology without any special concessions and exemptions.

4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Two Year Post Graduate Degree course in Engineering / Technology in Maharashtra for the academic year 2011-2012.

Recommendations:

(Name and Signature of Issuing Authority)

**Outward No. & Date:**

**Seal of the Office**

8.7 Proforma- I

**UNDERTAKING**

**(To be submitted at the time of submission of Application Form)**

**(Strike out whichever is not applicable)**

a) I.....(Name of the Candidate)  
herewith undertake that I have read all the Rules of Admission to M.E./M.Tech.  
for the year 2011-2012 and after fully understanding all the rules, I have filled in  
this application form for admission for the current academic year.

b) I am a citizen of **India** or I am a Citizen of /Foreign National

c) The information given by me in my application form is true to the best of my  
knowledge and belief.

d) If at later stage, it is found that I have furnished wrong information and/or  
submitted false certificate(s), I am aware that my admission stands cancelled  
and fees paid by me will be forfeited. Further I will be subject to legal and/or  
penal action as per the provisions of the law.

e) I have not been debarred from appearing at any examination conducted by  
any Government constituted or statutory autonomous examination authority in  
India.

f) I fully understand that the offer of allotment will be made to me depending on  
my inter-se merit, options given by me and availability of seats at that point of  
time during the process of allotment.

g) I hereby agree to conform to any Rules, Acts and Laws enforced by the  
Government and I hereby undertake that so long as I shall be a student of the  
College / Institute I will do nothing either inside or outside the College / Institute  
which may result in compelling the authorities to take disciplinary action against  
me under the rules, acts, and laws of good conduct and behavior in general and  
particularly those rules of good conduct and discipline prescribed by the Institute  
/ College / University / Govt (if any) from time to time.

h) I fully understand that the Principal /Director of the Institute where I shall be  
finally admitted, will have a right to expel, rusticate me from the College /  
Institution for any infringement of the Rules of good conduct and discipline in  
general and particularly those rules of good conduct and discipline prescribed by  
the Institute / College / University / DTE/ AICTE/ Govt (if any) from time to time.

Date:

Signature of the Candidate

(Name of the Candidate)

## 9 SCHEDULE

### SCHEDULE FOR M.TECH ADMISSIONS: 2012-13

1	Date of advertisement and availability of online application form for all GATE, non-GATE, sponsored and non sponsored candidates.	13 July 2012, Friday
2	Last date for filling online application form	20 July 2012, Friday, up to 5.00 pm
3	Last date for Submission of hard copy of application form with DD through post or by hand to College of Engineering, Pune	23 July 2012, Monday, up to 5.00 pm
4	Display of provisional merit list for GATE candidates (Sponsored and non-sponsored) on website. Display on website list of Non GATE candidates (Sponsored and non-sponsored) whose form is received within stipulated time.	25 July 2012, Wednesday, at 5.00 pm
5	Last date for communicating Errors and Grievances about merit list	27 July 2012, Friday, up to 5.00 pm
6	Display of final provisional merit list for GATE candidates (both sponsored and non-sponsored) on website	28 July 2012, Saturday
7	<b>Round 1-A:</b> Admission to <b>GATE Sponsored</b> candidates at respective departments. Payment of requisite fee and confirmation of admission.	30 July 2012, Monday
8	<b>Entrance Test</b> for <b>non-GATE sponsored</b> and <b>non-GATE non-sponsored</b> candidates. Display of short listed <b>non-GATE sponsored</b> candidates for interview.	31 July 2012, Tuesday
9	<b>Interviews</b> for short listed <b>non-GATE sponsored</b> candidates Declaration of the selection list, and <b>Round 1-B:</b> Admission of <b>non-GATE sponsored</b> candidates with payment of total fee. (Detailed schedule will be displayed by respective departments.) Vacant sponsored seats will be transferred to Round 2 of non-sponsored category.	1 August 2012, Wednesday at 11.00 am
10	<b>Round 2-A:</b> Admission to <b>GATE non-Sponsored</b> candidates including all the General and Backward category and Physically handicapped (PH) candidates at respective departments. Admission will start for seats reserved for PH category <b>Round 2-B:</b> Admission to <b>GATE non-Sponsored</b> candidates belonging to Special Backward Class (SBC) <b>Round 2-C:</b> Admission to <b>GATE non-Sponsored</b> candidates belonging to Group 1 (SC+ST), and 2 (VJ+NT+OBC) of Backward class <b>Round 2-D:</b> Admission to <b>GATE non-Sponsored</b> candidates belonging to All Backward class <b>Round 2-E:</b> Admission to <b>GATE non-Sponsored</b> candidates for All the candidates including Backward class as per General Merit  (Detailed schedule will be displayed by respective departments.) Payment of requisite fee and confirmation of admission.	2 August 2012, Thursday at 11.00 am
11	Declaration of vacant seats on college website. Display of short listed <b>non-GATE non-sponsored</b> candidates for interview by respective departments.	3 August 2012 Friday at 11.00 am
12	<b>Interviews</b> for short listed <b>non-GATE non-sponsored</b> candidates, declaration of the selection list, and <b>Round 3:</b> Admission of <b>non-GATE non-sponsored</b> candidates with payment of total fee. (Detailed schedule will be displayed by respective departments.)	4 August 2012, Saturday

Note: Admission process will take place in Production Department.

Submission of documents and fees will take place in Students Section.

## 10 CONTACTS

**COEP Website: [www.coep.org.in](http://www.coep.org.in)**

Board numbers - (020) 2550 7000 / 7009, (020) 2550 7272, 7265

Fax number - (020) 2550 7299

**For queries regarding programmes and schedule contact**

<b>Sr. No</b>	<b>Department</b>	<b>Direct Numbers</b>
1.	Production	(020) 25507281
2.	Mechanical	(020) 25507221
3.	Electrical	(020) 25507111
4.	Electronics & Telecommunication	(020) 25507141
5.	Instrumentation & Control	(020) 25507171
6.	Metallurgy	(020) 25507275

**For queries regarding on-line application / grievances, etc. contact**

E-mail: - [pgadm12@coep.ac.in](mailto:pgadm12@coep.ac.in)

Prof. Satish Kumbhar      8149543354  
Ms. Trishna Jadhav      020-2550-7099

**Date :13 July 2012**

**Chairman  
M.Tech. Admissions**

## 11 Application Procedure

### Application Fee:

Rs. 800 /- for Open Candidates,  
Rs. 400/- for SC/ST/OBC/VJ/NT1/NT2/NT3/SBC candidates

**IT IS MANDATORY TO FILL THE ONLINE APPLICATION FORM ON THE WEBSITE [www.coep.org.in]**

***ONLY ON LINE APPLICATIONS WILL BE ACCEPTED FOR ADMISSIONS.***

- Candidates need to read carefully the information brochure before filling the on line application form.
- Fill the on line application form. Furnish requisite details. Once all details are given. Click on “**View**” button, you will see the filled form.
- If there are any corrections to be made, click on “**Edit**” and make necessary corrections.
- If you are sure about all entries, click on “**Submit**” button. Once submitted, **NO change** is permitted.
- Take print out by clicking on “**Print**” button. Paste the latest photograph.
- Ensure that all necessary documents are attached along with duly signed application form.
- Ensure that Demand Draft [**Rs. 800/- for open, Rs. 400/- for SC/ST/VJ/NT1/NT2/NT3/SBC candidates and Rs. 2000/- for Foreign National Candidates**] of Nationalized bank in favor of “The Director, COEP” payable at Pune is attached. **Application fee is non-refundable.**
- Ensure that the hard copy of application, enclosed in an envelope reaches the following address before the dead line [23 July 2012 up to 5.00 pm]. Postal delays will not be entertained. Late applications will be rejected and no communication regarding this will be done by the institute.
- On the envelope clearly indicate  
“**APPLICATION FORM FOR M.TECH [Project Management] ADMISSION 2012-13**”.
- Applications should be addressed to

**The Chairman,  
M.Tech. Admissions 2011-12  
College of Engineering, Pune [COEP]  
Wellesley Road  
Shivajinagar, Pune-411005, Maharashtra**

**PROFORMA: 1**

Specimen application form for cancellation of admission:  
(To be submitted in duplicate)

Date\_\_\_\_\_

To,  
The Director,  
College of Engineering,  
Pune.

Sir,

Full name of candidate: \_\_\_\_\_

Name of Department (Admitted):\_\_\_\_\_

program: \_\_\_\_\_ Date of admission:

\_\_\_\_\_

Category of seat: GATE non-sponsored / Sponsored / Non-GATE non-Sponsored:

\_\_\_\_\_

Amount of fee paid: Rs \_\_\_\_\_

Fee Receipt Number and Date: \_\_\_\_\_(attach Xerox-copy)

**Undertaking:**

I am fully aware that after cancellation, I forfeit my claim on admission in any round by Competent Authority. Please refund the amount due to me after deducting the cancellation charges by Cheque/Demand Draft, after deducting Demand Draft charges.

I request you to kindly return my original documents.

Signature of candidate

Received following original documents from the admission authority.

1.	Signature of the candidate
2.	
3.	

## PROFORMA 2

### Format of Certificate by the Employer/Management for Sponsored Candidates

This                    is                    to                    certify                    that  
Shri./Smt. \_\_\_\_\_

is working in this Institute/organisation as \_\_\_\_\_ since  
\_\_\_\_\_ and he/she is permitted to study for **M.Tech programme** at College of  
Engineering, Pune. If he/she is admitted to the said program, he/she will be  
permitted to attend the College as a full time student during the working hours of the  
College till completion of his/her program. We understand that he/she will fulfill  
institute norms for the attendance.

This is further to certify that he/she has been appointed on regular basis and his/her  
appointment is not temporary.

**Date:** \_\_\_\_\_

**Signature and Designation  
With stamp of Organization**

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## UNDERTAKING

I, undersigned, Name \_\_\_\_\_  
Merit No. \_\_\_\_\_ have taken admission in  
\_\_\_\_\_ in Branch \_\_\_\_\_

I, hereby declare that following original documents have been submitted to the above said institute.

List of documents submitted.

1. GATE Score Certificate
2. B.E. Marksheet
3. Leaving Certificate/ Bona fide Certificate
4. Caste Certificate
5. In case of OBC non creamy layer certificate
6. Caste Validity Certificate
7. Sponsorship Certificate

I hereby undertake to submit the following original documents within four days. If I fail to do so, I am aware that my admission will stand cancelled and I will be solely responsible for that.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

**Signature of Candidate**

**Date:** \_\_\_\_\_