



## **CEO- Bhau Institute of Innovation, Entrepreneurship & Leadership**

### **Job Summary**

The CEO will be comfortable in a culture that values openness, innovation, inclusiveness, integrity, personal and professional growth, empowerment, social-justice, creativity, entrepreneurship and collaboration. The ideal candidate will have a demonstrated passion and a deep understanding of the challenges and opportunities of innovation and entrepreneurship. He/she will be self-driven charismatic, enthusiastic, have great diplomacy and interpersonal skills, and a high sense of purpose and integrity.

The CEO will be responsible for management and day-to-day operations of the Bhau institute and will conduct himself/herself in accordance with the direction and policies established by the Board of Directors of the BHAU Institute.

### **Core Responsibilities**

#### **Leadership and Management**

- Engage with and energize BHAU's Board, Executive and Advisory council members, committees, partnering organizations, volunteers and donors
- Represent the organization as its primary face to the external and internal world
- Lead, coach, develop, and retain a staff and additional interns and volunteers
- Direct the hiring, training, retention, performance appraisals, and professional development of staff
- Implement an effective measurement system of tracking progress to regularly evaluate programs
- Ensure that BHAU is fiscally and administratively sound and that its infrastructure and programs are well-managed and balanced with maximum utilization of resources
- Nurture close relationships with COEP faculty and students as well as industry partners to promote their involvement, participation and contribution for innovation and entrepreneurship

## **Fundraising and Communications**

- Prepare annual operating budget and allocate resources for maximum effectiveness
- Cultivate and expand relationships with BHAU's corporate, foundations, government and individual donors and grant makers
- Develop diverse and creative sources of revenue streams including the identification of new individual and corporate donors
- Ensure a mechanism of tracking effectiveness of fundraising initiatives
- Build partnerships with global eco-system partners like TiE, NASSCOM, DST, NITI AYO, Angel investors to support entrepreneurs raising the public profile of the organization

## **Organizational Growth**

- Work with the Board & Executive Council to refine and measure effectiveness of BHAU's strategic business plan and develop a plan for organizational growth
- Continue to improve and refine current curriculum for BHAU students, bringing standardization to BHAU's high quality programs
- Design new curriculum delivery models to attract a wider, more diverse student body
- Forge collaborations and partnerships that ensure organizational growth and a wide range of services that support BHAU's mission and clients
- Engage NGOs and academic institutes for possible collaborative initiatives.

## **Qualifications:**

- Graduation in any discipline from a reputed university with Post-Graduation in Engineering (ME /M.Tech) or Management (MBA) from a University/Institute of repute.
- Very strong interpersonal skills and the ability to build relationships with stakeholders, including staff, board members, external partners and donors.
- Expert level written and verbal communication skills.
- Highly resourceful team-player, with the ability to also be extremely effective independently
- Forward looking thinker, who actively seeks opportunities and proposes solutions.
- Proficient in Microsoft Office (Outlook, Word, Excel, and Power Point), Adobe Acrobat, and Social Media web platforms.
- Strong entrepreneurial spirit and ability to drive organizational development and innovation.
- Proven experience with proposals/grant writing and working with foundations, stewarding individual donors, driving grassroots fundraising campaigns, and engaging the stakeholders in fundraising and development efforts.
- Demonstrated ability of having developed and operationalized strategies that have taken an organization to the next stage of growth.
- Action-oriented, entrepreneurial, adaptable, and innovative approach to business planning.
- Past success working with a Board /Executive council with the ability to cultivate existing Council member relationships.
- Experience with a startup or startup eco-system will be a big positive.

- As Chief Executive Officer, this individual demonstrates critical competencies in four broad categories: commitment to results, business savvy, leading change, and motivating.

**Tenure:**

Appointment will be made initially for 3 years which can be extended on the completion of the term at the sole discretion of the Board of Directors of Bhau Institute of Innovation, Entrepreneurship and Leadership for a further period depending upon the performance.

**Experience:**

The incumbent should have at least 15 years of relevant experience in Innovation/ Entrepreneurship/Venture or Angel Capital Investing /Familiarity with start-up community / Management Consulting/ Managing diverse teams. He/she must have deep domain knowledge and entrepreneurial aptitude with collaborative spirits.

**Compensation:**

Salary is commensurate with the background and experience of the individual selected. Besides working in a result oriented innovative environment there will be great opportunities to further the professional development.

**About Bhau Institute of Innovation, Entrepreneurship and Leadership:**

Bhau means elder brother. Elder brother is a unique person for the young siblings who enjoy a special relationship with elder brother; he is the one you lean on for guidance, support and a helping hand in all your dreams and adventures. He allows you to fall; helps pick yourself up and run again. He provides just enough guidance to get you going and gradually launches you into the real world.

This is the spirit for BHAU institute – It will encourage students not only to find their own calling through innovations but go after it unleashing their full potential to be an entrepreneur. It will provide just enough guidance for them to support their dreams and ambitions. We desire our students to be innovative entrepreneurs, finding their own leadership under the sun. The brand-new institute building in the College of engineering, Pune campus houses an innovation center, incubation center in addition to the lecture and meeting rooms and auditorium spanning over 27000 sq. feet. Conceived by entrepreneurs for budding entrepreneurs it facilitates to fulfill their dreams through incubation and mentoring. It aspires to be a model institute which can be replicated all over the country to produce million entrepreneurs who will change the face of the country forever and for better. It is managed by an illustrious council of innovators, entrepreneurs, thought leaders and leading lights of academics and industry.

**Application:**

Please fill in the application form available on the website and send the filled application from at [ceo.biel@gmail.com](mailto:ceo.biel@gmail.com) on or before 31.07.2017