

**College of Engineering Pune**  
(An Autonomous Institute of Government of Maharashtra)

**Announcement of Institute Level Direct Counseling (Spot)  
Round admission on 14<sup>th</sup> August 2019**

for B.Tech, B.Planning and CIWGC/OCI/PIO/FN/NRI candidates at College of  
Engineering Pune [COEP] for the Academic Year 2019-20

**1. For B. Tech and B. Planning Candidates**

Sr. No.	Activity
1	Reporting to Main Auditorium, COEP at <b>8.30 am*</b> and submission of admission Processing fee (non refundable) Rs.1000/- (One Thousand only). Mode of payment will be either DD drawn in favour of "Director College of Engineering Pune" or Online through SBI collect. <b>In case of Online payment candidate must produce payment receipt at the time of reporting.</b>
2	Verification of applicable original documents as notified by CET Cell and submission of one set of Xerox copy of these documents.
3	Call for seat allotment by counseling as per inter-se merit
4	Submission of requisition form for seat allotment
5	Submission of Institute Admission Fee in the form of Demand Draft
6	Seat allotment based on available vacancy
7	Submission of required original documents
8	Confirmation of the allotted seat to the candidate
9	Issue of allotment letter to the candidate

**\*Reporting time for B. Tech and B. Planning Candidates on 14<sup>th</sup> August 2019**

Sr. no.	Reporting Time	State CET Merit numbers
1.	8.30 am	1 to 2000
2.	10.30 am	2001 to 5000
3.	11.45 am	5001 to 12000
4.	1.15 pm	12001 to 20000
5.	2.00 pm	20001 onwards

Admission rounds will be conducted as per State CET Cell Information Boucher

**2. For CIWGC and OCI/PIO/FN/NRI Candidates**

Sr. No.	Activity
1	Reporting to Main Auditorium, COEP at <b>3.00 pm</b>
2	Submission of admission Processing fee Rs. 10000/- (non refundable) if not paid earlier (Mode of payment DD drawn in favour of "Director College of Engineering Pune")
3	Verification of applicable original documents as notified by CET Cell and submission of one set of Xerox copy of these documents
4	Call for seat allotment by counseling as per inter-se merit
5	Submission of requisition form for seat allotment
6	Submission of Institute Admission Fee in the form of Demand Draft
7	Seat allotment based on available vacancy
8	Submission of required original documents
9	Confirmation of the allotted seat to the candidate
10	Issue of allotment letter to the candidate

## Instructions:

1. The admissions to the first year of under graduate courses at College of Engineering, Pune (COEP) for the Academic Year 2019-20 will be conducted by **Direct Counseling (Spot Round)** only.
2. Only those candidates, who have registered online through CET portal and verified their applications before cut off date are eligible. No fresh applications will be considered.
3. These admissions will be made strictly in the order of inter-se merit from amongst the candidates who report in person for admission to COEP against the seats available in various branches at the time when the candidate actually reports for admission by counseling.
4. Candidate will lose claim to participate in the admission counseling process, if he/she fails to produce ALL the applicable original documents at the time of document verification during counseling round. In case a candidate has taken admission elsewhere he/she will be required to submit/produce original fee receipt and the candidate should submit undertaking stating that original documents will be submitted by him/her within four working days from the date of reporting.
5. After payment of admission processing fee (as applicable to B.Tech, B. Planning and CIWGC/ OCI/PIO/FN/NRI Candidates) and successful verification of the applicable original documents, further eligible candidates will be called for seat allotment by counseling as per inter-se merit.
6. At the time of seat allotment by counseling, the candidate is required to submit **“Requisition for Seat Allotment”**
7. The seat allotment will be carried out based on the vacancy status at that point. Seat allotted, accordingly, to a candidate would then be deleted from the pool of vacant seats displayed on the auditorium screen. Candidates are advised to be present in the Counseling hall and wait for their turn as per inter-se merit. If a candidate is found unavailable when called, the next candidate on the merit rank would be called for allotment of seat and the unavailable candidate may miss his/her chance of merit based seat allotment.
8. If a candidate of higher merit reports late during the process of counseling, the candidate may be considered for allotment of a seat available at that point of time for a particular category to which he/she belongs. Such a candidate shall be given preference for admission over the candidates with lower rank present at that point of time. The decision of the admission centre in-charge shall be final and binding.
9. Confirmation of the allotted seat to the candidate is subject to the submission of the requisite Institute admission fees in the form of Demand Draft(s), applicable original documents and anti-ragging format immediately. With this candidate confirms the admission through the acceptance of allotted seat at COEP.
10. **If a candidate fails to pay the requisite institute admission fee in the form D.D., before the seat allotment, such candidature will be withdrawn and the seat will be allotted to the next candidate on the merit list. Part payment or payment through cash / cheque will not be accepted under any circumstances.**

**Director,  
College of Engineering Pune**