

**MINUTES OF THE
13TH MEETING OF THE FINANCE COMMITTEE
Held on Monday 17th February, 2014 at 3.00 p.m. at COEP**

The 13th meeting of the Finance Committee of the Institute was held on 17th February, 2014 at 3.00 p.m. at COEP and the following members were present :

- | | |
|----------------------------|-------------------|
| 1. Shri Prataprao Pawar | Chairman |
| 2. Prof. A.D. Sahasrabudhe | Member Secretary |
| 3. Prof. B.B. Ahuja | Invitee |
| 4. Shri Madhav B. Pol | Statutory Auditor |
| 5. Shri. Vasant Gonte | Invitee |
| 6. Ms. Anisha Dhongade | Invitee |

Shri Ravi Pandit , Shri S.B.Parikh and Shri Abhay Wagh could not able to attend the meeting and they were granted leave of absence.

Prof Sahasrabudhe welcomed all the members and congratulated Shri Prataprao Pawar for "**Padmashri Award**" given by Government of India for his distinguished service in the field of Trade and Industry.

Finance committee CONSIDERED the Minutes of the 12th Finance Committee Meeting held on 21st February, 2013 and approved the same.

Item No. 1 - Budget for the Financial Year 2014-15

During the meeting, Ms. Anisha Dhongade made a presentation of the actual utilization of the funds under various heads till 31st December, 2013 in comparison to the Budget statement for the year 2013-14 and presented the budget for the financial year 2014 -15 (Same is enclosed).

1. After discussion on the various heads of budgeted income and expenses, it was noticed that Hostel Expenses were more than the Hostel Revenue. So as to manage the expenses of Hostel, and to cope up with the increase in other expenses, fee hike was felt imperative.
The committee was informed that for the construction of the Ladies Hostel, Government had sanctioned Rs. 16 crores and the construction expenditure was to the extent of Rs. 22 crores. To meet with the deficit of Rs. 6 crores and provide for construction of other hostels, based on breakeven analysis presented for over a period of 8-10 years with interest rate of 9 % p.a., committee decided to Increase the hostel fees to \$ 1000 for NRI /Gulf/PIO per student staying at Hostel and Rs. 16,000/- for local students.
2. The Committee on deliberations also felt that present refundable caution money of Rs. 500/- which has been in place now for many

years, needs to be increased to Rs. 5000/- (refundable), if college has to provide for construction of new building; more amenities in existing ones and also to account for unforeseen maintenance.

3. The Committee was informed that since MHRD, New Delhi had discontinued salary support of PG faculty with effect from July 2008, and also since the Govt. of Maharashtra was not supporting the salary of faculty of staff appointed on PG posts, the Committee decided to increase the M. Tech fees to Rs. 60,000/- per student, per annum. The Committee was informed that there are 71 sanctioned PG faculty positions of which only 5 are in place, and if the college had to fill in balance 66 faculty positions, a budget of Rs. 12 Crores per annum would be required. However with this increase in fee to RS. 60,000/- per student per annum, the net income would be about Rs. 4.5 Crores, still leaving the institute with deficit of Rs. 4.5 Crores.
4. Considering the rush during the fee collection period the Committee approved outsourcing of agency and also to purchase the software for fee collection.
5. On the record keeping of R & D accounts front, It was decided to keep the record of Donations received in kind and also to keep separately IRG Income and Expenses and R & D project Grants and expenses .
6. The Committee was informed that separate Current Bank A/c called R & D A/c is maintained with State Bank of India, COEP Branch, for Grants received for various projects. It was decided to keep the entire amount in R & D Bank Account and to give flat 4 % interest on the outstanding balance amount of Grant as on 31st March each year to each project.
7. Upon updation of fund position of the Institute by Prof. B.B. Ahuja, Shri Prataprao Pawar suggested to prepare a project report for construction of Hostel building for the capacity of 2000 students in the hostel campus, taking into consideration cost of land, construction cost , maintenance cost, legal expenses, depreciation and also interest on loan payable to Bank.

It was resolved to approve the budget for the year 2014-15.

Item No. 2 - Auditing of statement of accounts of 2013-14

Mr. Gonte updated the position of accounts and requested to start the audit for F.Y. 13-14.

Item No. 3 - EAGLE Programme and funding from Corporates

Separate Bank account has been opened with State Bank of India, COEP Br as per the requirement of the project. Separate ledgers are maintained for the expenses from EAGLE Grant .

Item No. 4 - Accounting procedure as sought by Tata Trust for donating to EAGLE Programme

Regarding Accounting procedure, accounts has started netting out of liability for Grants Received.

All statutory payments are done in time and returns are also submitted in time.

Time to time excess money in Bank accounts are invested in Short term deposits. The Committee appreciated the efforts of the Accounts Dept in this direction. The Committee also approved the purchase of 32 seater TATA Bus for the students, which was in principle approved by the BOG.

Item No. 5 - Any other point with permission of the Chair:

Various outsourcing services are used for maintenance of Cleaning & Sweeping, Garden maintenance, security services. etc, Shri Pol suggested to register the contractors at their end under Workmen Compensation Act for the workers who are working under COEP Campus.

Mr. Prataprao Pawar also suggested that a proposal be sent to Mr. Rahul Bajaj to help us to modernize the Mechanical Engg. Department and that Mr. Pawar would speak to Mr. Rahul Bajaj and request him to help us with the modern facility at Mechanical Engg. Department.

Mr. Pawar asked IVRCL to once relook into their claims and only what is rational and justifiable will be paid to IVRCL.

As there was no other item for discussion, meeting ended with a vote of thanks to the Chairperson.



**(Prof. A. D. Sahasrabudhe)
Member-Secretary
Finance Committee, COEP**