

**MINUTES OF THE  
TWENTIETH (20<sup>th</sup>) MEETING OF THE BOARD OF GOVERNORS  
HELD ON MONDAY, 4<sup>TH</sup> JULY 2011**

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The Twentieth (20<sup>th</sup>) meeting of the Board of Governors of the Institute was held on Monday, 4.07.2011 at 11.00 am at COEP and the following members were present.

1.	Dr. F. C. Kohli	Chairman
2.	Mr. Prataprao Pawar	Member
3.	Dr. W.N. Gade	Member
4.	Mrs. Kanta Batra	Member
5.	Prof. B.N. Chaudhari	Member
6.	Prof. B.B. Ahuja	Member
7.	Prof. A. D. Sahasrabudhe	Member – Secretary
8.	Mr. Harish Mehta	Invitee
9.	Commodore Anand Khandekar	Invitee
10.	Dr. Uday Salunkhe	Invitee
11.	Dr. G.B. Pant	Invitee
12.	Prof. (Mrs.) M.A. Joshi	Invitee
13.	Prof. S. D. Agashe	Invitee
14.	Prof. S. T. Vagge	Invitee
15.	Prof. B.G. Birajdar	Invitee

Mr. Sanjay Kumar, Mr. Atul Kirloskar, Mr. Maitreya Doshi, Dr. Abhay Wagh, Dr. S.K. Mahajan, could not attend the meeting owing to their prior commitments and were granted leave of absence.

Dr. Kohli welcomed all the members.

Before taking up other agenda items, the Board decided to have presentations by Mr. Rahul Sathe, from M/s. Christopher Charles Benninger Architects Pvt. Ltd., and Mr. Pol of M/s. Joshi & Pol, statutory auditors of COEP.

Mr. Rahul Sathe was requested to report on the progress made on Academic complex building and Girls hostel.

**Presentation by Mr. Rahul Sathe**

Mr. Rahul Sathe, an associate of Mr. Christopher Benninger, while presenting the progress on two buildings showed the map of the institute area to the Board. During his presentation, Mr. Pawar brought to the attention of the Board that the 5 acres of COEP land currently encroached by slum dwellers, need to be secured back with government assistance. Dr. Kohli mentioned that we almost had lost this 5 acre land, which is currently under litigation. This land, he said, is very much needed by the institute, as it is growing with newer UG/PG programs, being added each year, and the subsequent need to further enhance the facilities for students.

The Board decided that we put in more efforts, pursue the matter with the government authorities to get possession of our land. The Board was appreciative of the efforts of Mr. Pratap Pawar in this direction.

Mr. Sathe continued with his presentation, and informed the Board that in the Academic complex, all structural work was complete upto terrace level including



plaster work and that finishing work was in progress. He informed that by October 2011 the building would be complete. He said that tenders for Acoustics, Audio/Video, Lighting, Fire fighting, Furniture, Air Conditioners in Seminar Halls and auditorium are being floated.

On the girls hostel front, he mentioned that in order to save two big trees the building had to be stretched in three portions, with the result there was increase in circulation spaces. He said work is completed upto 11<sup>th</sup> storey in two parts of the building and in the 3<sup>rd</sup> part construction is completed upto the 9<sup>th</sup> storey. The 11<sup>th</sup> floor is meant for refuge area, the building being 40 metres in height. He further informed the members that 200 rooms with interiors would be ready by November 2011.

Tenders for Ventilation, Lighting, Kitchen, Fire fighting, Furniture for dining hall and lobby, are being floated, he said.

Mr. Sathe further briefed the members that the projected cost of both the girls hostel and academic complex has gone up by about Rs. 6-7 cores. The Board requested that details of cost increase with reasons thereof be furnished for the information of Board members. Mr. Sathe was specific in highlighting that there was no escalation clause in the tendered items. However, cost increase in the two buildings was attributed to other factors such as change in specifications, change in the estimated quantities, additional items, details of which would be provided. For comparison purposes, Mr. Sathe informed that entire cost of building at COEP would work out to around Rs. 1500/- per sq.ft., which is much less than his other ongoing projects at IIT Hyderabad and IIM Kolkata which are at Rs. 2700 per sq.ft.

The Board was informed of the efforts of Mr. Pawar in negotiating and bringing down the prices of furniture and lifts, without compromising on the purpose and quality of the products. The Board applauded the efforts of Mr. Pratap Pawar on devoting time for the institute as also reducing costs wherever possible.

Mr. Rahul Sathe left thereafter.

The Board then decided to have a presentation by Mr. Pol of M/S. Joshi & Pol, statutory auditors of COEP.

**Presentation by the Accounts Manager, on the final accounts for the FY 2010-2011:**

Mr. Athavale presented the accounts of Pune Institute of Engineering & Technology, Pune for the year ended 31<sup>st</sup> March 2011 and explained the salient features of the same. He further informed that the Income has increased by approximately 26% as compared to the income of Rs.36.54 Crore for the year ended 31<sup>st</sup> March 2010. The surplus increased by about 50% as compared to the surplus of Rs.5.92 Crores for the year ended 31<sup>st</sup> March 2010.

There is also substantial increase in the assets of the Pune Institute of Engineering & Technology, Pune.

The Board appreciated the efforts of the accounts department in streamlining the maintenance of accounts. The Board also appreciated the guidance given by the Statutory Auditors from time to time on the various areas of accounts and taxation.

Mr. Athavale left thereafter.

The agenda items for the day were taken up thereafter:



**Item No.1: Confirmation of the Minutes of the 19<sup>th</sup> Meeting of the Board of Governors of the Institute held on 31.01.2011**

The Director informed the Board that the minutes of the 19<sup>th</sup> Meeting of the Board were circulated to all the members and that no comments were received from any of the members.

The Board **CONSIDERED** the Minutes of the 19<sup>th</sup> meeting of the BOG held on 31.01.2011.

**R-20/1/2011:** The Board **RESOLVED** that the minutes of the Nineteenth meeting of the Board of Governors of the Institute held on 31.01.2011 be **CONFIRMED** as enclosed (**ANNEXURE – 1**).

**Item No. 2: Actions taken on the decisions of the nineteenth meeting of the Board of Governors held on 31.01.2011**

**2.1 Presentation about status of renovation of heritage building:**

The Director informed the Board that the progress on the renovation of heritage building is satisfactory, the work being undertaken in full swing by the contractor. He further said that, he was hopeful that the contractor would meet the 9 months deadline for completion of work. A presentation by the architects on the progress would be made at the next Board meeting.

**2.2 Progress on the construction of Girls Hostel and Academic complex:**

The Board was informed that without compromising on the function, quality and safety, the institute had made savings of Rs. 1,17,65,550 in the furniture contracts and Rs. 62,66,819 in the lift contracts for the girl's hostel and academic complex with the help of Mr. Pratap Pawar. Mr. Pawar had also brought in industry experts in the negotiation deliberations and was able to achieve reduction in costs by using standard available options rather than going in for custom made furniture and lifts.

The Board while noting the same was appreciative of Mr. Pawar's efforts and dedication towards the institute.

**2.3 Consultancy services for raising the level of institutes with potential for excellence:**

The Board felt that we convene a separate meeting of the Board only to discuss how top 50-60 institutes in the country who had the potential to excel could be showcased achievements of COEP and help these institutes raise their academic standards to produce additional 30000 to 35000 world class graduates. Dr. Kohli felt that COEP must embark on brand building exercise and proper marketing strategies need to be evolved to be able to reach out to many more aspiring institutes. Dr. Kohli said that we could request Prof. Nitin Nohria, Dean, Harvard Business School, USA, to help us out in this exercise. Dr. Salunkhe also volunteered to help in this regard.

Mr. Pawar informed that some top manufacturing industries were complaining that though they were willing to provide



employment opportunities to COEP students, they were not available as most of them were already employed with IT firms and there was a need to look at manufacturing sector as well. The institute has been giving priority to core companies for campus placement.

**2.4 Progress of Bhau Institute of Innovation, Entrepreneurship and Leadership (BIEL):**

The Board was informed that there was delay in getting permission from PMC for cutting a few trees because a newspaper had wrongly reported about felling of trees in the vicinity of the proposed BIEL building. The college had embarked on identifying each tree in the campus with its botanical name and numbering each one of them, the information of which has been notified on the institute's website. Board was also informed about the tree plantation drive undertaken in the campus. The institute had furnished information on number of trees in the campus and was awaiting clearance from the Mumbai High Court in this regard. The Board noted the same.

**2.5 Retention of Mr. G. B. Joshi for 2 years on a lower scale, in the post of Registrar COEP:**

The Board was informed that Mr. D.P. Jagtap has assumed the charge of Administrative Officer in COEP in place of Mr. G.B. Joshi who was relieved to join GCOE, Aurangabad. The Board noted the same.

**2.6 6<sup>th</sup> Pay Commission salaries for faculty employed on PIET rolls:**

The Board approved the 6<sup>th</sup> pay scales for faculty whose score had improved beyond 60 on a scale of 100.

**2.7 Approval of revised pay scale of Director due to implementation of 6<sup>th</sup> pay recommendations:**

The Board noted the same.

**2.8 Salary of faculty appointed as Associate Professors as per 6<sup>th</sup> Pay Scales:**

The Board noted the same.

**2.9 Introduction of New UG/PG programs w.e.f. academic year 2011-2012:**

The Board was informed that the institute had applied for following new programs from the academic year 2011-12 as also increase in M.Tech for Automotive Technology program:

New Programs:

UG:	B.Tech (Town & Country Planning)	- 60 intake
PG:	M.Tech Civil (Project Management)	-18 intake
	M.Tech Production (Project Management)	- 18 intake

Increase in Intake:



PG: M.Tech Mechanical (Automotive Technology)-  
18 additional seats.

The Board was further informed that permission for these programs is expected from AICTE, however all new UG and PG programs would be started, provided the institute was granted sanction of posts for various faculty positions from the Govt. of Maharashtra.

The Board was also briefed that the two PG programs in 'Project Management' would be conducted in association with Calgary University, Canada, as per the tripartite agreement between the Govt. of Maharashtra, Calgary University, Canada, and the COEP.

The Board was informed that the institute was applying to AICTE for obtaining QIP Centre for COEP to strengthen research at COEP and to attract full time candidates to pursue research with scholarships from the Govt. of India.

The Board approved of the same.

**2.10 Appointment of Physical Training Director:**

The Board noted the same.

**R-20/2(a)/2011:** The Board **NOTED** and **APPROVED** the actions taken on the decisions of the 19<sup>th</sup> meeting of the Board held on **31.01.2011** as stated above.

**R-20/2(b)/2011:** The Board **APPROVED** to offer consultancy services through Centre for Promoting Academic Excellence to select institutes in the country to help these institutes to raise their standards and turn them into world class institutes.

**R-20/2(c)/2011:** The Board **APPROVED** implementation of 6<sup>th</sup> pay scales for faculty whose score had improved beyond 60 on a scale of 100 with effect from 1<sup>st</sup> July 2011. **(ANNEXURE – 2)**

**R-20/2(d)/2011:** The Board **APPROVED** implementation of 6<sup>th</sup> pay scale for Director (Rs 75000/- pm plus allowances and additional special pay of RS 55,000/-)

**R-20/2(e)/2011:** The Board **RESOLVED** to start new UG and PG programs subject to sanction of posts from the Govt. of Maharashtra and also M.Tech Automotive Technology course with additional intake of 18 candidates with effect from this academic year 2011-12.

**R-20/2(f)/2011:** The Board **RESOLVED** that a proposal for 'QIP Centre' for COEP be submitted to AICTE to draw QIP scholars from all over the country to pursue research at COEP.

**Item No. 3: Presentation of Accounts for the Financial Year 2010-11:**

The item was taken up prior to the discussion of the agenda items.

**R-20/3/2011:** The Board **RESOLVED** to approve the Accounts for the Financial Year 2010-11 and recommended for signatures of:

1. Dr. F. C. Kohli – Chairman, BOG
2. Shri. Prataprao Pawar – Chairman, Finance Committee
3. Dr. A. D. Sahasrabudhe – Member Secretary



**Item No. 4: Recommendations for the award of B. Tech degrees and Gold Medals to B.Tech Toppers:**

The Results of B. Tech students of all disciplines were presented along with the CGPA of all students. The list of toppers in each discipline was also presented. The Board noted that two students of Metallurgical Engineering, one who entered in second year directly after Diploma (having higher CGPA) and the one who entered the institute after class XII for 4 year program were recommended gold medals based on the decision taken last year. The Board decided to award Gold Medals to both the students.

**R-20/4/2011:** The Board **RESOLVED** to approve the results of B. Tech. in all disciplines.

The Board also **RESOLVED** to approve the list of toppers for the **AWARD of GOLD MEDALS**

**Item No. 5: Confirmation of Faculty who have completed 2 years of satisfactory service:**

The Board noted the performance of all faculty members who were recruited and completed two years of service and probation period. The Board appreciated the performance of the faculty.

The Board also decided to empower the Director that hereafter, those who complete 2 years of satisfactory probation period, be confirmed in the service and need not be reported to the Board since these are administrative issues.

**R-20/5(a)/2011:** The Board **RESOLVED** to confirm the faculty members who have completed the probation period of two years satisfactorily. (**ANNEXURE-3**).

**R-20/5(b)/2011:** The Board **RESOLVED** to empower the Director hereafter, that those faculty and staff who complete 2 years satisfactory probation period, be confirmed in the service.

**Item No. 6: Leave rules for PIET appointed employees:**

The Board opined that leave rules for those employed by PIET need not be same as those of Government employees. The rules should be evolved to encourage better performance. Those who perform better may be given additional increments and not usual one increment per year followed in the Government service. Hence there should not be comparison with the Government employees. The Board decided that 21 days EL and 8 days CL will continue for PIET employees and they will not be entitled to 60 days vacation leave. However, EL will be allowed to be accumulated to the extent of maximum of 180 days and shall not be en-cashable.

**R-20/6/2011:** The Board **RESOLVED** to continue the practice of 8 days CL and 21 days EL for PIET employees with the provision of accumulation of a maximum of 180 days.

**Item No. 7: 6<sup>th</sup> Pay Commission salaries for faculty employed on PIET rolls:**



The Board reiterated that as the institute had not collected tuition fee in the past considering the 6<sup>th</sup> pay revisions, it would not be able to pay arrears from the institute funds to faculty appointed on PIET rolls. The Board also felt that faculty on PIET rolls should not be compared with those on Government rolls and at no stage they should be equated.

The Board felt that by introducing incentive based, performance driven salaries, the well performing faculty be rewarded with higher salaries.

**R-20/7/2011:** The Board **RESOLVED** to reward incentives for all such faculty who score 80 and above on a scale of 100.

**Item No. 8: Appointment of System Analyst, Accounts Assistants and Laboratory Assistants :**

The Board noted and approved the appointments of system analyst, 4 accounts assistants and 15 laboratory assistants which are initially on contract basis for one year. The Board felt that the System Analyst being an important position, the incumbent report either to Director or Deputy Director, directly. The Board was informed that interviews for all these posts were conducted with participation of experts from the industry. The Board was informed that there were 20 laboratory staff in position and there were 14 vacancies. However, there was a requirement of additional 24 laboratory staff to cater to existing and newly created laboratories. The Board was also informed that since there was ban by the Government on recruitment of staff until June 2012, the institute would pay the salaries from its own funds and thereafter, draw the salaries from the Government account after the lifting of the ban against vacancies as per the roster. In the case of other employees, institute will pay the salaries from its own funds.

**R-20/8/2011:** The Board **RESOLVED** to approve the appointments of System Analyst, 4 Accounts Assistants and 15 Lab Assistants on contractual basis, for a period of one year (**ANNEXURE-4**), and payment of their salaries from the institute funds.

**Item No. 9: Institution of Gold Medals for Production Engineering Department by Dr. S.K. Basu:**

The Board was informed of the laudable and noteworthy services of Dr. S.K. Basu who joined this institute in 1994, and who toiled for this institute conducting lectures at both UG/PG levels without receiving honorarium and also assisted the faculty in the production engineering department to pursue research and established research culture in the institute. The Board while acknowledging his untiring services to the institute felt that rather than having him contribute for gold medal awards in production engineering stream, the institute recognize his services and institute an award.

**R-20/9/2011:** The Board **RESOLVED** that considering Prof. S.K. Basu's contribution to the institute, COEP institute an award in his name, one each for top ranked student in M.Tech (Manufacturing Engineering & Automation) and the other or top ranked Girl student of B.Tech (Production-Sandwich) course.



**Item No. 10: Items for reporting to the Board**

- a) 20<sup>th</sup> Meeting of the Senate was held on 30<sup>th</sup> May 2011 and 21<sup>st</sup> Meeting of the Senate was held on 18th, 20th and 29<sup>th</sup> June 2011.**

The Board was informed that the senate at its 20<sup>th</sup> and 21<sup>st</sup> meetings considered change in curriculum for all of its B. Tech courses in electrical and non-electrical disciplines, keeping in view the curriculum imparted at IITB and IITK, NITs and few top institutes from abroad while maintaining COEPs own identity.

The Board opined that industry should also be involved while drafting the curriculum and that Behavioural Sciences and Financial Costing should form integral part of the curriculum. The Board also felt that since manufacturing was given impetus at the national level, a "Centre of Excellence in Manufacturing at COEP be set-up"

The Board was then informed that not only industry representatives at the department level but also students and alumni were actively involved in evolving the new curriculum to be implemented with effect from 2011-12.

The Board was also informed of the inclusion of Professional Learning Courses which included subjects like Behavioural Sciences, Financial Management and Costing, Economics, amongst others. The Board was informed that under TEQIP phase-II, a Centre of Excellence in Manufacturing and Development of newer Materials is being proposed.

The Board approved the curriculum for B.Tech programme and M.Tech programme to be implemented from academic session 2011-12 and noted as reported.

- b) Meeting of the 16<sup>th</sup> BWC was held on 11<sup>th</sup> February 2011.**

The Board noted the same.

- c) Ph.D status of faculty recruited with conditional appointments:**

The Board was appreciative of the efforts on the part of faculty who while in service and engaging teaching load have been able to simultaneously work on their research and obtain Ph.D. degree. The Board felt that a write-up be prepared and circulated amongst other institutes to emulate.

- d) Faculty deputed for training / participation in conferences abroad:**

The Board noted the same.

- e) MoUs with Academia/Industry:**

The Board noted the same.

- f) Extension of term of Prof. Anil Sahasrabudhe as Director of College of Engineering, Pune on deputation from IIT Guwahati from August 17, 2011:**



The Board was informed that Dr. F. C. Kohli had written a letter requesting Prof. Gautam Barua, Director of IIT Guwahati to permit Professor Sahasrabudhe on deputation for another term of five years from August 17, 2011 and lead COEP to yet greater heights. The Board of Governors of IIT Guwahati has approved the same and a letter to this effect is received by Dr F. C. Kohli from IIT Guwahati.

**g) Deputation of Shri M. U. Khobragade to IIT Kharagpur for pursuing Ph.D. in Environmental Engineering, under QIP:**

The Board noted the same.

- h) Dr. A.D. Sahasrabudhe has been nominated as a Panel member by Ecosan Services Foundation together with Pune Municipal Corporation working on awareness of the water and sanitation crisis.

The Board noted the same.

- i) Wikimedia Foundation has extended invitation to Dr. A. D. Sahasrabudhe to be their guest at the first-ever Wikipedia in Higher Education Summit to be held at Simmons College in Boston, Massachusetts on July 7-9, 2011.

The Board noted the same.

- j) Dr. B. B. Ahuja has been nominated as BOG Member of National Institute of Foundry & Forge Technology (NIFFT), Ranchi.

The Board noted the same.

- k) Dr. M. S. Sutaone, HOD, Electronics & Telecommunication Engineering has been selected for Twelfth Prof. S.V.C. Aiyya Memorial Trust (Pune) Award for Excellence in Telecom Education 2011.

The Board noted the same.

- l) Mr. R. B. Kamble has been permitted to proceed on 3 year leave for pursuing Ph.D. in IISc Bangalore under QIP.

The Board noted the same.

- m) Mrs. L. V. Ekhande, Assistant Professor in Physics has been granted 1 year study leave w.e.f July 1, 2011 for completing her Ph.D. in the University of Pune. However, she has been asked to present quarterly progress seminar in COEP.

The Board noted the same.

**n) Institute policy for Type-II Consultancy work (involving Lab. Facility, etc):**

The Board noted and approved the same.

**R-20/10(a)/2011:** The Board **APPROVED** the revised B. Tech curriculum and M.Tech curriculum with effect from academic year 2011-12.



**R-20/10(b)/2011:** The Board **APPROVED** the continuation of Prof. A.D. Sahasrabudhe as Director, COEP, for another five year term with effect from 17/8/2011.

**R-20/10(c)/2011:** The Board **APPROVED** the Institute policy for Type-II Consultancy work (involving Lab. Facility, etc).

**R-20/10(d)/2011:** The Board **APPROVED** deputation of Shri M U. Khobragade for pursuing PhD in Environmental Engineering at IIT Kharagpur under QIP by taking a bond to serve the institute for 6 years thereafter.

**R-20/10(e)/2011:** The Board **APPROVED** grant of study leave to Mrs. L. V. Ekhande initially for a period of one year w.e.f July 1, 2011 for completing her PhD in the University of Pune.

**R-20/10(f)/2011:** The Board **NOTED** all other reported items under item 10 and **APPROVED** the same.

Item No. 11.1

**Report of progress of construction work of Girls' hostel and academic complex:**

This item was taken up prior to agenda items of the day.

Item No. 11.2

**Increase in fee:**

The Government of Maharashtra through the Government Resolution (GR 2011/116/11/TS-2) dated 23<sup>rd</sup> June, 2011) has announced an increase in fee from Rs. 37,500/- to Rs. 42, 875/- (an increase of Rs. 5,375/-) for all autonomous institutes for the academic year 2011-2012. The break up is as follows:-

Tuition fee	:	Rs. 15,000/-
Development fee	:	Rs. 15,625/-
Other fee	:	Rs. 12,250/-
Total fee	:	Rs. 42, 875/-

The Board approved the same.

**R-20/11(a)/2011:** The Board **APPROVED** the revised fee structure with effect from academic session 2011-12.

Item No. 11.3

**Budget for 2011- 2012:**

The institute budget for the FY 2011-12 was presented to the Board (**Annexure 5**).

The Board approved the same.

**R-20/11(b)/2011:** The Board **APPROVED** the budget for the financial year 2011-12.

Item No. 11.4

**Formation of new Board of Governors for College of Engineering, Pune with only 10 members:**

The Board while noting the same, opined that continuation of erstwhile members was crucial to the growth of this institute as each member with his rich and varied experience had contributed immensely in helping this institute achieve academic excellence. The Board felt that Board was not just running the