

PUNE INSTITUTE OF ENGG. & TECHNOLOGY, PUNE.

(Formerly, Government College of Engineering, Pune - 411005)

Shivajinagar, Pune - 411 005. INDIA

Dr. Ashok A. Ghatol
Dean Engineering Faculty,
Pune University, Pune.

Mr. D. P. Jagtap
Registrar

Office : 5512535/37, 5511536,
5511472/73, 5512474/75
5511045/46/420/421/422
5511471, 5511176
Fax : 5512644
E-mail : principal@corp.org.in

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9 March 2004

Minutes of the Meeting for Building Works Committee held on Monday 1st March 2004 at PIET

Meeting of the building works committee of PIET was held under the chairmanship of Dr. A. A. Ghatol, Principal, PIET on Monday 1st March 2004, at 4.00 p.m. in Meeting Hall located in main building. Following members were present for the meeting :

Members Present:

1. Dr. A. A. Ghatol, Principal PIET,
Chairman of Building Works Committee (BWC)
2. Shri. A. B. Pawar, Ex. Secretary, PWD, Government of Maharashtra,
Eminent Engineer, Member BWC
3. S.E. B & C (Pune PWD Circle), Pune
Ex-officio Member of the Committee through his representative
Shri. L. S. Joshi, EE Pune, PWD
4. Dr. A. S. Pant, Professor and Head Applied Mechanics Department
Member Representing, BOG
5. Dr. S. R. Sathe, Professor and Head Civil Engineering Department
Ex-officio Member Secretary of BWC.

Special Invitees:

6. Shri. Vikram Jadhav, Assistant Engineer-Gr-I, Building Sub. Div. 5, PWD
7. Shri. V. R. Bhosle, Sectional Engineer, B & C, PWD
8. Shri. N. N. Thakur, CEA, B & C, PWD
9. Shri Subhash Deshpande, Ex-alumni and invited guest.

Members absent with leave of absence :

1. Dr. S. K. Mahajan, Joint Director, DTE

Minutes of the Meeting held on Tuesday, 1st March 2004 are as below :

1. A copy of the minutes of the meeting held on 1st January 2004 was given to all the members. All the members confirmed minutes of the meeting held on 1st January 2004.
2. Shri. Joshi, EE informed that necessary survey work for the preparation of the Master Plan for the Campus is over and plotting work is in progress. The plan for the campus will be ready by the next meeting.
3. It is necessary to prepare land use map, carpet area map, plinth area map for all the structures available in the campus of PIET to ensure the FSI use in the campus. EE, PWD will undertake this work with the appointment of suitable architect. This would help to go towards decency



initially

and better utilization of the available space in the campus. It was decided that EE, PWD will under take this work by appointing an architect for one small building in the campus. This will help BWC to give suggestions for the similar work for other buildings in the campus. Architectural plans and elevations will also be included in the scope of work while issuing a work order to an architect specifically appointed by EE, PWD for this purpose. A sample layout will be presented by EE, PWD during the next meeting.

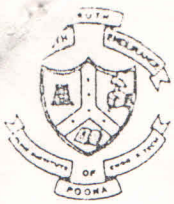
4. Mechanical, Electrical and Civil Engineering are the three major departments who have received grants under TEQIP for refurbishment. A note was circulated to concerned HOD's to give the priority wise list of works to be undertaken in their departments. A review meeting and field visit to proposed sites was conducted by the Principal along with the HOD's of these departments. Based on these works to be under taken immediately were decided. The priority list decided was as

- a. Civil Upper Drawing Hall will be converted in to a Mini Auditorium and Seminar Hall of about 150-200 capacity and the desks available there will be reused for this purpose.
- b. Electrical Drawing Hall will be converted in to Seminar Hall of 100 - 120 capacity and the desks available there will be reused for this purpose.
- c. Location for another Seminar Hall of 100 capacity to be identified in the Instrumentation/E&TC new buildings. / *APP Mech. Bldg.*
- d. Class Room Nos. 6, 7, 8, 11, 13, and 22 will be refurbished and modernized for its best use.

*L. D. Lab.
 Dr. Hall
 inner.*

The wood in the form of desks, tables, benches available in the drawing halls and classrooms will be reused during the conversion/ renovation process as far as possible and architect/interior designer will be instructed accordingly. EE, PWD to appoint a suitable interior decorator/designer to prepare all the working drawings and detailed cost estimates for these works.

- 4. It was decided that in order to determine the requirements of new library building, a meeting of all the deans, professors, members of the library committee, librarian and senior faculty members to be called by Dr. Sathe, so that the requirements can be finalized as soon as possible and can be made available for the evaluation of space requirement, preparation of architectural drawings and detailed estimates by PWD.
- 5. Since there are bonus points for the early utilization of grants under TEQIP it was decided that the letter of intent to carryout the refurbishment works under 'depository works scheme' be issued to the SE, PWD. This will enable the EE, PWD to prepare architectural drawings for refurbishment and detailed estimates so that work orders can be issued as per PWD procedures. It was clarified by EE, PWD that since the maintenance of existing buildings is with PWD, the 5% supervisory charge



is not applicable in this case even though the works are carried out under depository works scheme vide Government GR.

6. It was decided that sample estimate for conversion of Upper Civil Drawing Hall to Mini-Auditorium using available desks be prepared by appointing an interior designer. Work order to that effect be issued by EE, PWD. Once the estimate and drawings are ready these can be forwarded to NPIU for scrutiny and suggestions as per their requirements so that further works can be carried out on similar lines.
7. At present there is no specific parking area identified for each department, due to this students and faculty are parking vehicles any where at their will. Keeping in view the Sesquicentenary Celebrations of COEP, to avoid this scene in the campus a letter is to be issued to all the HODs requesting them to identify a suitable parking place near their department for students, faculty and visitors. Once these areas are identified then concrete block paving can be carried out in these areas and parking facility can be made available for students, faculty and visitors. Dr. Sathe to issue the letter to all the HOD's to suggest suitable parking areas for their department. Based on the identified areas BWC will recommend the areas based on its suitability. EE, PWD will take necessary action to do the needful after clearance from BWC.
8. It was suggested by Shri A. B. Pawar that regular meetings of BWC at fixed date and time be conducted. It was resolved that the meeting of BWC will be conducted at 4.00 pm on every First Monday of the month. If the meeting day is a holiday then the meeting will be conducted at 4.00 pm on the next working day viz. first Tuesday of every month.
9. It was decided that an additional meeting of BWC will be conducted on 18th March 2004 at 4.00 pm. So that review of the activities and proposed actions can be taken.
10. It was decided that since BOG is not yet formed, the meeting of all the trustees of PIET be called to regularize the various recommendations and suggestions by the BWC. Principal, PIET to call for this meeting at the earliest.

(Dr. S. R. Sathe)
Member Secretary, BWC

Permitted to submit minutes of the meeting for the Approval of the Committee Members

(Dr. A. A. Ghatol)
Principal & Chairman BWC.

cc. All the members of BWC for confirmation & record and please.

confirmed
AAG