

PUNE INSTITUTE OF ENGINEERING & TECHNOLOGY, PUNE  
( formerly Government College of Engineering, Pune )

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**MINUTES OF THIRD MEETING OF BOARD OF GOVERNORS OF "PUNE INSTITUTE OF ENGINEERING & TECHNOLOGY, PUNE" HELD ON SATURDAY, JANUARY 8 2005 AT 10.30 am .**

The third meeting of the Board of Governors of the institute was held on Saturday, January 8, 2005 at 10.30am in the conference room. The following members were present.

1. Dr F.C.Kohli – Chairman
2. Shri Prataprao Pawar – Member
3. Dr Madhavrao A Chitale - Member
4. Dr Uday Salunke - Member
5. Dr. S.G. Dhande – Member
6. Commander Anand Khandekar - Member
7. Prof N.B. Pasalkar – Member
8. Dr A.A. Ghatol – Member-Secretary.

Shri Atul Kirloskar, Dr. B.S. Sonde, Dr G.B. Pant, Shri J.P. Pathak, Principal Secretary, Higher and Technical Education, Govt. of Maharashtra and Shri O.P. Gehrotra, Principal Secretary, Finance Department, Govt. of Maharashtra could not attend the meeting owing to their prior commitments. Following faculty members were present as special invitees. (i) Prof. V.K.Kokate(ii) Dr.B.B.Ahuja (iii)Dr. S.R.Sathe(iv)Dr. B.N.Chaudhary (v) Dr. S.R.Kajale (vi)Prof. S.D.Agashe.

***Preamble:***

Dr A.A. Ghatol welcomed all the members for the third meeting of the Board. Dr. Ghatol requested Dr. Kohli to welcome and felicitate both Dr. Dhande and Capt. Khandekar onto their appointment on the BoG as members representing the alumni of PIET, Pune.

Thereafter, the discussions regarding the formal agenda of BoG were initiated and the following is the outcome of the discussions.

***Item 1: Confirmation of minutes of 2<sup>nd</sup> BoG meeting held on 16<sup>th</sup> October 2004.***

The minutes of the Second meeting of BoG held on 16<sup>th</sup> October 2004 were read and confirmed. Dr. Ghatol drew the attention of BoG members to item 8 of the second BoG meeting concerning powers to the Director for purchases upto Rs. 2.0 lakhs. He mentioned that at present he was having purchase power upto Rs. 1.0 lakh, while Directors of other autonomous institutes viz, SGGs, Nanded and VJTI, Mumbai were having purchase power upto Rs. 2.0 lakhs. To have



uniformity he suggested that he too be given purchase powers upto Rs. 2.0 lakhs. The chairman, BOG and all the members were of the unanimous opinion that this matter be referred to the Finance Committee and that the BoG will accept the approval of the Finance Committee in this regard.

As regards the authorized signatories for signing of cheques, it was decided by the BoG members that the finance committee should review and decide the same.

**Action: Dr. A.A. Ghatol**

Dr. Ghatol explained the initiatives/action taken by the members on the various issues discussed in the 2<sup>nd</sup> meeting.

1. Dr. S.G. Dhande and Shri Anand Khandekar have been nominated on the BoG
2. Shri Ravi Pandit and Shri Parkhi have yet to respond to the request of Dr. Kohli
3. Shri Salil Randive and Shri Uday Athavankar have consented to work on Building and Construction Committee and have participated in one meeting held on 14<sup>th</sup> December 2004.
4. First meeting of the senate was held on 10<sup>th</sup> December 2004.

Dr. Dhande was of the opinion that more students should be involved, and UG program committee / PG program committee / Library committee should be formulated as entire ownership of academic excellence rests with the Senate. On the suggestion of Shri Khandekar that more participation from industry be invited on the senate with a view to promote research activity and fund flowing within the institute, it was opined by Dr. Dhande that we install a separate Research Advisory Board since many matters of the senate are not relevant to the industry. Prof. Pasalkar mentioned that he had observed that at the S.Y. B.Tech. level, the course in electrical engineering had subjects common to Electronics and telecommunication engineering and that the resources should be optimally shared. In light of this Dr. Dhande mentioned that the UG programs be reviewed and core programs and departmental programs be distinguished as also interdisciplinary programs be assessed to rationalize the same. The members noted the same and requested the senate to look into it.

**Action: Dr. A.A. Ghatol**

5. Registrar and 3 Deans appointed. Rules and regulations would be submitted for approval by BoG in the next meeting.

**Action: Dr. A.A. Ghatol**

6. Recruitment of UG/PG faculty:

Dr. Kohli was of the firm opinion that at present we need to strengthen our UG program and to appoint faculty on contractual appointment in order to fill the gaps immediately. Dr. Dhande also suggested that if need be we may appoint adjunct faculty to strengthen our existing programs. The BoG in principle approved the filling up of vacant posts on contractual/tenure appointments with full scale as applicable. Also contractual/tenure



appointments of Dr. P.K. Mishra from IIT Kharagpur for Mechanical Engineering Department and Mr. N.K. Nath for metallurgical Engineering Department were approved.

Action: Dr. A.A. Ghatol

7. (A) Procurement procedure rules:

Shri Prataprao Pawar made a few suggestions in respect of the procurement procedure rules to be followed at the institute level.

- i. Point 7 – Advertisements should not only appear in national daily newspaper but also local newspapers as well.
- ii. Point 12 (v) – Negotiations should be introduced, since rate contract specify only upper values, and we stand to benefit from such negotiations. In case of tenders we may get revised bids before opening of tenders.
- iii. Point 13(ii) – 85% payment against delivery is not desirable and we should get credit from suppliers for payment.

The committee welcomed his suggestions and recommended that the same be incorporated in the purchase rules. The amended purchase rules may then be implemented.

(B) Scale up-gradation:

The BoG members were informed that the scale up gradation proposals in respective eligible faculty under CAS has been forwarded to the Director of Technical Education., M.S., for further approval.

(C) Format of Degree Certificate:

Dr. Kohli was of the opinion that the most important item in the certificate relevant to the candidate is the class/grade awarded that should be made bold. After due deliberations on the format of the degree certificate it was approved with due modifications.

Action: Dr. A.A. Ghatol

8. (A) Purchases under TEQIP:

Dr. Ghatol appraised the members that 2.5 crores released by the Govt. of Maharashtra were received by the institute as grant-in-aid from the World-bank funded TEQIP project. The equipment list for purchases was presented to the Finance committee for approval meeting held on 14<sup>th</sup> Dec 2004. Dr. Kohli and Prof. Pasalkar were both of the opinion that amount received should not be just distributed amongst departments but spent need based and that up-gradation of laboratories should be at par with IIT's. They also mentioned that care should be taken to avoid duplication of laboratories. Dr. Uday Salunkhe suggested that the amount envisaged for civil works should be utilised in creating 2 or 3 futuristic classrooms. Shri Khandekar suggested that we invite industries to collaboratively establish some state-of-the-art laboratories. He was informed that the Instrumentation and Control Department has already progressed in this direction. The BoG members unanimously resolved that for all purchase be it computers or any other item, recommendations of the Finance Committee will be approved by the BoG in this regard.



- (B) Purchase of equipment by Applied Mechanics dept. from funds received under NPEEE:

Dr. Ghatol informed the members that with the negotiation efforts of Shri Prataprao Pawar in particular, the institute could get a gratis Pentium IV laptop on the repeat order (based on the procedures carried out by IIT Mumbai) of 4-channel Vibration data acquisition system placed on M/S Bruel and Kjaer, Singapore, for the Applied Mechanics Department.

Action: Dr. A.A. Ghatol

**Item 2: Finance related issues:**

Dr. Ghatol presented the institute budget for the year 2004-05. Dr. Ghatol in particular requested for sanction of the exam cell budget and appointment of 2 clerical staff, data entry operator and system analyst for the exam cell on contractual appointment. The committee approved of the same.

After detailed deliberations and discussion on the budget, in which, all the members expressed their opinion, it was unanimously decided that as a quarterly budget be presented for close monitoring. Dr. Uday Salunkhe offered to organize a 2-day workshop on Financial Management for senior faculty of the institute at his institute. The BoG members appreciated his concern.

Action: Dr. A.A. Ghatol and Dr. Uday Salunkhe

**Item BC-01 Meeting and Minutes of the meeting of BCC**

In connection with the Agenda Items related with the Building Works, Dr. F. C. Kohli suggested that as the matters related with Institute Building Works committee are already discussed in the Building Works Committee, where BOG is represented through members of BOG, hence unless the committee needs specific guidelines from the BOG, being policy matters, the BCC can take appropriate decision about the matters related with building works. As far as financial matters related with the building works are concerned concurrence of the Institute Finance Committee should be taken.

**Item BC-02 Rules and regulation of the Building Construction Committee**

The rules and regulations of the BCC are accepted in principal, subjected to modification as and when required.

**Item BC-03 Appointment of Architect for the Proposed New Library Building.**

**Item BC-08 Provision for the fees of the Architects for the Refurbishment works under TEQIP**

**Item BC-09 Provision for the additional funds for the proposed new library building under TEQIP.**

On the issue related with preparation of Architectural plans for the new library building and refurbishment of the classrooms, Dr. Salunke suggested that while undertaking new constructions and refurbishments works it should be ensured that facilities created should be of highest standard, if needed visits to various institutes should be made. Dr. Salunke agreed to give the details of various library buildings he has visited around the world.

Dr. Ghatol informed the BOG that the architects short listed by the BCC, would be given relevant data and would be asked to prepare conceptual drawings of the proposed building. Dr.



Kohli suggested that the architects will give a presentation and details about the cost estimates during the presentation. Based on the exact estimate prepared by the architect, BOG will give necessary approval for the additional funds required.

Dr. Ghatol also informed the BOG that representatives of Mrs. Abha Lamba well known 'Conservationist' have visited the institute and taken various details for the preparation of a proposal for the funding from appropriate agency for the restoration and preservation of heritage buildings in the campus. As soon as the proposal is received it will be put forward for necessary directives from the BOG.

**Action: Dr.S.R.Sathe**

**Item BC-04** Provision for the fencing the land measuring 6 acres at Balewadi allotted to PIET.

BOG approved in principal, the need for the fencing of land at Balewadi. Dr. Kohli suggested that, the finance committee would give necessary approval and make a provision of funds for this work.

**Item BC-05** Appointment of private security for the institute ground and cleaning agency and security agency for the hostel premises.

BOG approved the proposal for providing the security and cleaning services for the hostel premised and institute ground. Prof. Pasalkar informed that Government is issuing a GR allowing the institute to recover the 'services charges' from the students for providing this type of facilities in the institute. It was approved that, Director PIET would do initial expenditure from the IRG and from next academic year would recover the expenses from the end users. For finalization of security and cleaning services Finance Committee would negotiate with the appropriate agencies and finalize the terms of payment on recommendations from BCC.

**Item BC-06** Providing space for ATM Center for State Bank of India

Dr. F. C. Kohli, Prof. N. B. Pasalkar and Dr. Salunke suggested that instead of just considering the proposal of SBI, Director, PIET should call the quotations from all the interested banks and based on the quotations given by various interested banks, finance committee would recommend appropriate action in this regards. BCC would suggest relevant terms and condition of use of institute land for this purpose, ensuring avoiding creation of third party interests.

**Item BC-07** Provision for the fees of Architects appointed for preparing Architectural plans for the existing Buildings in the Campus

Dr. Ghatol presented the need for the preparation of architectural plans for the existing buildings in PIET. Members agreed to appoint appropriate agency on priority basis for this purpose. BCC to recommend appropriate agency and get the necessary financial sanction from the finance committee. Wherever possible, students of Town and Country Planning are to be involved for this work with a payment of suitable honorarium so that the work can be completed in time and at a lesser rate.



**Item OI-01** Land from Deccan College and interaction with Deccan College, Pune

Dr. Kohli suggested that Director PIET should discuss the matter with the Director Deccan College and when any concrete proposal materializes BOG would give appropriate directives in this regard.

**Action: Dr.A.A.Ghatol, Dr. Uday Salunke**

**Item 4: Issues related with Academics:**

Minutes of the first senate meeting were placed before the BoG members. Those are approved by the board. The HRD schemes suggested such as permission for in house deputation for Ph.D programs and deputation of faculty members for attending M. Tech courses at IIT, Bombay are unanimously approved and Chairman suggested to take immediate action in this regards.

Similarly, in view of the request of senate for filling vacant faculty positions, Chairman asked, Why are you waiting? Do it and inform BoG in next meeting. He also pointed out that permission to recruit PG faculty is already given. Dr. Dhande commented that as far as sanction posts are concerned, this need not be put in BoG, for creation of additional posts, seek BoG approval. The issue of examination remuneration for in house faculty members was put by Dr. A. A. Ghatol. All the members agreed and suggested to give remuneration as decided by examination cell. It is also permitted to hire manpower on contract basis. However, Dr. Solunke indicated that examination section should be financially self-sufficient.

**Action: Dr. A.A. Ghatol**

**Item 5: Any other business with the permission of chair:**

**A) Post centenary Golden Jubilee celebration:**

Dr. Ghatol brought to the notice of BoG that we are planning the Hon'ble President of India visit to our Institute. "A Sesquicentenary Window" is to be opened & a Souvenir is to be released on this occasion. The window is donated by Alumni of the college. Dr. Kohli was of the opinion that we should plan the visit and it requires around 6 months time for such a celebration.

**Action: Dr. A.A. Ghatol**

**5) Purchase of Diesel Generator Sets:**

Prof. Pasalkar suggested that in view of frequent load-shedding by MSEB, to avoid loss of academics to the students, the institute immediately purchase 2 Diesel Generator Sets for the institute to be installed on one each side of the campus. The BOG unanimously accorded permission for the same.

**Action: Dr. A.A. Ghatol**

**C) Conference Room:**

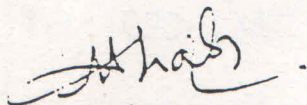
The BoG members requested that we provide for Air Conditioners and make the present conference room sound proof and requested the Director to do the needful in the matter.



Action: Dr. A.A. Ghatol

The tentative period for the next meeting of BoG was fixed as third week of March 2005.

The meeting ended with a vote of thanks to the chair.



(Dr Ashok A Ghatol)  
Member Secretary and  
Director, PIET Pune.