



# COLLEGE OF ENGINEERING, PUNE

(An Autonomous Institute of Govt. of Maharashtra)

Department of Computer Engineering and Information Technology

Shivajinagar, Pune – 411005, M.S

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## Enquiry Letter

Dear Sir,

Sealed Quotation are invited by the Department of Computer Engineering and Information Technology from reputed manufactures/ suppliers for the supply of the following item.

Enquiry Number:-	COEP/Comp-IT/Buy Back/AAM/Enq/2017-18/919
Enquiry Date:-	15/11/17
Instrument Name & Qty:-	<b>1. Laptop System Qty- 01 Nos</b> Detailed Specification Annexure-A Attached
Location:-	Faculty Cabin, Department of CE & IT ,COEP
Quotation Submission Date@ Time:-	Up to 22/11/2017 @ 4.00pm
Quotation Submission Place:-	Inward Section, Establishment Office College of Engineering Pune(COEP)
Quotation Opening Place:-	Office of Department of Computer & IT

## **Terms & Conditions:-**

1. Fax and Email quotation are not acceptable.
2. The taxes, insurance, freight, packing and forwarding charges if any be quoted in Indian Rupees separately.
3. The rates shall be valid for 90days.
4. **Validity:** Quotation Validity at least 90 days from the due date.
5. Quotations shall be sent in sealed envelopes clearly marked **Quotation for Supply and Installation of, \_\_\_\_\_, Enquiry Number, Enquiry date and Enquiry due date** addressed to The Head, Department of Computer & IT College of Engineering Pune-411 005.
6. 100% payment will be paid after satisfactory installation and commissioning.
7. Please specify the make and model of the item.
8. Quotation(s) received after last date of Quotation submission will be rejected.
9. **Delivery Period and Terms Conditions** should be mentioned clearly.
10. **Delayed supplies:** The penalty conditions are applicable for the late delivery as per Institute norms.
11. Optional items should be quoted in separate sheet otherwise your quote will be rejected
12. **Supply and Installation:-** Vendor shall be responsible for successful installation, commissioning and testing of the supplied items at Department of Computer & IT College of Engineering Pune. Any defective component/device will be replaced by vendor at his cost.
13. **Service Support:** Onsite comprehensive Support (service, parts, labor) has to be provided for a minimum period of 3 years by the Vendor from date of installation and commissioning of systems.
14. **Note:** For buy-back of HP Mini Laptop Bidders are advised to inspect the existing HP Mini Laptop before putting their final quote. This quote has to be provided separately. No complaints in this regard will be entertained afterwards.
15. The items for buy-back are to be taken on 'as is where is' condition.

- 16.** It is mandatory for bidder to visit the premises to ascertain the condition of the HP Mini Laptop, before offering their quotes.
- 17.** The procurement shall be strictly for buy-back scheme.
- 18.** The vendors shall have to necessarily quote for the items indicated for buy-back of items. The price quoted by bidder for existing old items (existing HP Mini Laptop) shall be deducted from amount quoted for supply of new Laptop. The competitive position of the vendors shall be decided based on the net of amount.
- 19.** In case of multiple models satisfying the requirements given in Annexure-A, the vendor can quote prices separately for additional amounts of RAM or Storage. For example, separate quotes can be provided for models with 4 GB/8GB RAM or 256GB/512GB storage.
- 20.** The Director of College of Engineering, Pune reserves right to reject any one or all the quotation(s) without assigning any reasons there for.

Head  
Department of CE & IT  
College of Engineering,Pune

## Annexure-A

Item Description		Qty. in No.	Rate per unit in Rs. (Exclusive of all taxes)	Total Amount in Rs. (Exclusive of all taxes)
<b>Laptop Systems</b>	<b>Make:-</b>	<b>Model:-</b>		
Operating System	Any (including Free DOS or no operating System). The warranty on hardware should not become void on installation of another OS	01		
Processor	Intel I3 or Intel i5 or Core M or AMD A8 upto Min 2GHz, With Virtualization Support			
Chipset	Integrated with processor			
Memory	4 GB or More.			
Memory maximum	8 GB or More			
Memory slots	1 or 2			
Storage/Hard Drive	Either of the following:256 GB or more HDD or SDD or SHDD			
Webcam	Integrated Webcam			
Optical Drive	DVD RW SUPERMULTI (optional)			
Graphics	Integrated: HD Graphics			
Ports	VGA – One (optional)			
	USB 3.0 – Min One. Min Two including USB 2.0			
	USB 2.0 – Optional			
	HDMI – One (optional). Either Mini/Micro HDMI, HDMI or VGA port must be present			
	Stereo microphone input – One			
	Headphone/line out – One			
	RJ-45 (Ethernet) – One (optional)			
	Power connector – One			
Wi-Fi	Intel 802.11			
Bluetooth	Bluetooth® v4.0			
Display	14.0” or smaller			
Audio	Integrated stereo speakers			
Network interface	Integrated 1 Gigabit Standard			
Keyboard	Spill proof or Spill resistant keyboard			
Battery	Min 9 Hours			
Case	Standard Bag Pack			
Weight	1.5 kg or smaller			
Warranty Brands	3 year Onsite warranty HP, Lenovo, Dell, Asus, Acer, Toshiba, Sony, or Equivalent			
Amount (exclusive of all taxes) In Rs.				
Less Old HP Mini Laptop Buyback offer In Rs.				
Total Amount (exclusive of all taxes) In Rs.				
Taxes @ % in Rs.				
Total Amount (inclusive of all taxes) In Rs.				
Total Amount (inclusive of all taxes) In words Rupees:				

GST No:-..... PAN No:-.....Name & Sign with Stamp:.....

