



COLLEGE OF ENGINEERING, PUNE

(An Autonomous Institute of Govt. of Maharashtra)

Shivajinagar, Pune – 411005, INDIA

Department of Central Library

Phone: - (020)-25507001/25507191(Library)

Fax: - (020) 25507299

No. COEP/LIB/Quote/Dev-BB/2017-18

Date: -

To,

Subject: Invitation of Quotations for the supply of books.

Dear Sir/Madam,

Sealed Quotations are invited for the book requirements of our institute Library for the year 2017-18. You are requested to send your most competitive sealed Quotations for supply of books (list of books attached) as per the conditions mentioned below:

Sr. No.	Print Books	Flat Discount in %
1.	Indian Publications	
2.	Foreign Publications	

Terms and Conditions

- 1) Maximum flat Discount should be quoted on books of the Indian Publication separately and foreign publication separately.
- 2) Books in Indian **reprints / Asian Editions / Paperback of foreign books** should only be supplied, if such economy editions are available.
- 3) Supplier should ensure the supply of all the books for which purchase order is issued.
- 4) Books should be supplied on door delivery basis only. Any type of packing, forwarding, Freight charges & any type of taxes will not be borne by us.
- 5) You will have to deliver the books within 30 days for Indian publications and 45 Days for foreign publications from the date of purchase order.
- 6) The quotations should be valid for the year 2017-18.
- 7) Conversion rates will be applicable as on date of delivery of books.

- 8) Price proof for books will be accepted as per original Publisher's price/Authorized Indian distributors.
- 9) The damaged books will be replaced by you at your own cost.
- 10) It may be noted that, after receipt of quotations, this office is not bound to purchase all the quoted books from the enclosed list.
- 11) This office reserves the right to accept any quotations or reject any or all Quotations without assigning any reason.

The quotation should be in the name of "**The Director, COLLEGE OF ENGINEERING, PUNE , Shivajinagar, Pune – 411 005**" in a sealed envelope, superscribed, "QUOTATION FOR SUPPLY OF BOOKS" by registered post/hand delivery, so as to reach us on or before 18/11/2017.

DIRECTOR
College of Engineering, Pune-5

- **List of books enclosed herewith**