



**COLLEGE OF ENGINEERING, PUNE**  
SHIVAJINAGAR, PUNE-411005

Ph: 020-2550 7319

Ref: COEP/MS18/PUR\_035

DATE: 17/09/2018

## CALL FOR QUOTATIONS

Name of order- Providing pen drives for MindSpark'18

Respected Sir,

You are requested to submit your most competent quotation for the below mentioned essentials for MindSpark'18 as per the given terms and conditions by 24<sup>th</sup> September, 2018.

Sr. No.	Requirements	Quantity
1.	Pen Drive – 8 GB	100

Tender No & Date	Reference No. COEP/MS18/PUR_035	DATE:17-09-2018
Issue of Tender Forms	: From 17-09-2018 to 24-09-2018	
Last Date of Receipt of Tenders	: 24-09-2018 before 16:00 Hours	
Opening of Tenders	: 24-09-2018 at 17:30 Hours	
Tender Fees	: NIL	
Correspondence Address	: MindSpark Office, Central Library 2 <sup>nd</sup> Floor, College of Engineering Pune, Shivajinagar, Pune 411005	



## TERMS AND CONDITIONS:

1. Quotation to be addressed to "MindSpark'18, COEP" and to be submitted in MindSpark Office, Central Library 2<sup>nd</sup> Floor of COEP on or before 24<sup>th</sup> September, 2018 by 4 PM.
2. The Institute reserves the right to accept the tenders or may reject any or all tenders and to order any of the item in any quantity without assigning reasons.
3. The quotation shall be sent in a sealed envelope mentioning the name of the firm, quotations rates will be valid for the six months.
4. The taxes, transportation charges etc. if any must be mentioned separately.
5. All duties, taxes and other levies payable by the vendor needs to be included in the total price, and break up needs to be indicated.
6. The Institute reserves the right to accept or reject any or all quotations.
7. The Institute reserves the right to accept or reject any quotations and reject all quotations at any time prior to award of contract, without thereby incurring any liability to the affected vendor or vendors or any obligation to inform the affected vendor.
8. Incomplete quotations will be rejected without considerations.
9. The actual quantity will depend on the institute requirements. However quantity may increase/ decrease.
10. Quotation(s) received beyond last date of quotation submission will be rejected.
11. No quotation will be entertained by E-mail / FAX.
12. The Director, College of Engineering Pune, has final rights to cancel the quotation without any reason.
13. Quotations should be signed by the authorized signatory.



Dr. S. L. Patil  
Dean, Student Affairs  
College of Engineering, Pune