

Date: 13/02/2019

Subject:Quotation invitation for Electronic System Management (ESM) Team GATHERING'19

You are requested to submit your quotations mentioning “**Quotations for ESM Team Antarang'19**” as per the specifications given below.

Sr. No.	Requirements	Specifications	Quantity
7th to 9th March 2019			
1)	Metal Halides White	400 Watt	12
2)	Metal Halides Green	400 Watt	10
11th to 13th March 2019			
1)	Metal Halides White	400 Watt	70
2)	Metal Halides Green	400 Watt	60
3)	Lights Strips Decoration	30 feet	180
4)	LEDs – Colour Decoration	With 9 colours	20
5)	Sound System	(2 speakers 2 Mics Cordless)	5
6)	Tube Lights	40 Watt	10
7)	Plug Point Boards	3 Sockets (1 phase 5 amp)	15
8)	Plug Point Boards	3 Sockets (3 phase)	3
9)	Extension Board	Length 15m (1 phase)	5

SCOPE OF WORK:

- Main building and main auditorium must be decorated with lighting strips by the vendor itself
- Lighting strips must be used for decoration of the trees in the campus
- LED lights are needed to be used for the decoration of main building and entrance of refreshment arena
- Green metal halides must be used for decoration of trees

Terms and conditions:

- 1) Please send your quotations in sealed envelopes in the name of “**Director, College of Engineering Pune**” at **Gymkhana Office**. The last date for the submission of the quotation is 25/2/2019 till 4.00 p.m.
 - 2) The final bill will be paid **only** after **satisfactory completion** of the work as per the given specifications. **Failing to meet** the demands the **final payment** would be **deducted** accordingly.
 - 3) The materials should be delivered (on rental basis) at the college campus **without** any extra charges.
 - 4) The **GST** have to be **stated separately** (as per applicable).
 - 5) The institute reserves right to check and return the defective deliverables and no extra cost would be given for the same.
 - 6) All the **deliverables** that are mentioned for a **period of 6 days** (from **7th to 9th March 2019 and 11th to 13th March 2019**) have to be **delivered** and made ready **before the commencement of the event**.
 - 7) If in case any **immediate demand is created** for any deliverable it would be the sole responsibility of the vendor to provide the same as soon as possible and it is to be delivered at the same cost as mentioned in the quotations and **no extra charges to be applied** for the same.
 - 8) The **vendor is solely responsible** for **the safety of the workers and labours** and **COEP would not be held responsible** in any accidents and misfortunes.
 - 9) **No** proportion of the amount would be paid as **advance fee** and the complete payment would be done **after the full commencement of the event**.
 - 10) The detail terms and conditions regarding the order will be stated in the work order and needs to be followed strictly.
 - 11) **All interested vendors** must possess a valid **PAN** card number and also a **GST number**.
 - 12) GST amount will be only provided for the deliverables that come under the GST rule and not for all the deliverables. Also a valid **GST number** and **certificate** has to be produced, failing to do this would lead to **no payment of the GST amount**.
 - 13) Vendor must take away all their belongings within 1 day after completion of event
 - 14) Vendors should carry their own hand operated fire extinguisher
 - 15) All safety measures to be followed by the vendor while doing the work
- In case of any queries please contact the following mentioned personnel:
Ridhima Budhiraja: 9730428114

Director,
College of Engineering, Pune