



COEP Technological University (COEP Tech).

[A Unitary Public University of Govt. of Maharashtra]

Quotation For

*Providing the Pest Control Services to
Hostel Campus -COEP Technological
University, Pune.*

Ref: COEP/Hostel/Pest Control/ 2022/182
DATE: 22/11/2022.

Cost of document: Rs. 500=00
(Non Refundable)



COEP Technological University (COEP Tech).

(A Unitary Public University of Govt. of Maharashtra)

Hostel Department

SHIVAJINAGAR, PUNE-411005

Ph: 020-25507660

Fax: 020-25507299

Ref: COEP/Hostel/Pest Control/2022/182

DATE: 22/11/2022

INVITATION OF QUOTATION

Name of Work: Providing the pest control services at Hostel Campus of COEP Tech. University.

Dear Sir,

1. You are invited to submit your most competitive quotation for execution of above said work. The details are as below.

Period for Sale of quotation Forms	22-11-2022 to	29-11-2022
Timings	10.30 am. to	05.30 pm.
Place for Sale	Hostel Office, COEP Tech.	
Date and Time of quotation Opening	30-11-2022	02.30 pm.
Place of Opening	Hostel Office, COEP Tech.	
Competent Authority Inviting Quotation	VC, COEP Tech.	

2. Quotation will be opened in the presence of Bidders or their representatives who choose to attend at 02.30 pm. 30/11/2022 in the Hostel office of the COEP Tech., Pune.
3. Further details of this invitation Quotation and the relevant Documents are available in the office at Hostel office/COEP Tech. University website at COEP Tech., Pune.
4. We look forward to receiving your quotation and thank you for your interest in this project.

Yours Sincerely,

Vice Chancellor
COEP Technological University, Pune

Terms and Conditions of the bidder:

1. The quotations are invited for the pest control of hostel premises for the bed bugs (Hostel blocks rooms, Guest House, Rector and Staff quarters and Messes etc).
 - A) The contract will be for One year; if service not satisfied the contract will be terminate without any intimation at any time.
 - B) Poor performances of services will be liable to appropriate reduction in payment/ termination of contract without notice.
 - C) No advanced payment will be done.
 - D) Our institution is not responsible for staff employed by the bidder. The Bidder will be responsible for the staff working on our campus; they are responsible for all the legal and government rules (Labour Law) and regulations regarding wages workman's compensation. EPF. ESI. etc.
 - E) Agency will be solely responsible for health and safety of the manpower deployed on the campus to carry out the required work.
 - F) The bidders are advised to visit the campus and study the exact nature of work expected before submitting the bid.
 - G) The institute reserves rights to reject one or all quotations at any stage without assigning any reasons there for.
 - H) COEP Tech. Hostel has 611 rooms, Guest House; 4 Messes, Rectors and Staff quarter's etc. bed bugs problem is common in hostel student rooms. Agency will be responsible for total elimination of bed bugs, Cockroaches, Rat, Lizard, Spider and Ants etc. for the period of 1 year and will carry out necessary pest control.
 - I) Agency will maintain systematic record of the pest control carried out during the period of the contract. and reports to the hostel office.
 - J) Employee of the agency working in hostel campus must be in uniforms of the company and Identity Card.
 - K) Regular supervision of the work and reporting to the hostel authorities is required. Agency supervisor must present during the pest control work.
 - L) If a complaint is received or changes will be from students the same should be complied within 24 hours. For this, No extra claim is admissible.
 - M) During the pest control operation, theft/ loss of item from the student's rooms should not happen; the care will be taken by the supervisor during the working timing.
 - N) The agency will carry out necessary pest control as many times as required during this period. However minimum frequency will be once in 3 months or total five iterations in one year. The offer should be for entire job and payment will be done as follows.
 - O) Minimum Five (5) iterations of pest control are required for one year.
 - P) Substantially low offers will be analyzed critically in view of effective application, if found unsound, will likely to be rejected.
 - Q) Unsatisfactory services by any agency, if proved the offer will be rejected.

(A) Pest Control Iteration and Payment Schedule

Iteration No.	Iteration of Pest Control Service	Payment amt. in%	Schedule of payment
01	January 2023	20	After 1 st Iteration of pest control is complete
02	March 2023	20	After 2 nd Iteration of pest control is complete
03	June 2023	20	After 3 rd Iteration of pest control is complete
04	September 2023	20	After 4 th Iteration of pest control is complete
05	December 2023	20	After 5 th Iteration of pest control is complete

2. Bid Price:

- A) The contract shall be for the full quantity as described above.
- B) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- C) The rates quoted by the bidder shall be fixed for the duration of the contract shall not be subject to adjustment on any account/ reason.
- D) The prices should be quoted in Indian Rupees only.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation:

- A) Quotation shall remain valid for the period not less than 180 days after the deadline date specified for submission.

5. Eligibility:

- A) Agency should have annual turnover for last three years Rs. 20 Lakhs. (Income Tax returns to be submitted).
- B) Similar job done minimum 2 Times. in a single year.
- C) List of earlier services provided to various agencies and their valid satisfactory completion certificate (minimum three).
- D) Appropriate registration with Govt. /Semi Govt. /Corporation.

6. Evaluation of Quotation:

Hostel committee will evaluate and compare the quotations determined to be substantially responsive, complying eligibility criteria and competent to deliver the satisfactory service.

7. Award of Contract

- A) Institute will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.
- B) Notwithstanding the above, the Institute reserves the rights to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

C) Institute prior to expiration of the quotation validity period, will notify the bidder whose bid is accepted of the award of contract. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be done as per the above payment schedule.

9. We look forward to receiving your quotation and thank your interest in this project.



Vice Chancellor
COEP Technological University Pune


21/11

Format of Quotation

To,

The Vice Chancellor,
COEP Technological University,
Pune: 411 005.

Subject: - Providing the pest control services to hostel campus, COEP Tech.
Ref.: - COEP/Hostel/Pest Control/2022/ DATE: 22/11/2022.

Sr. No.	Description of Service	Price of service in (Rs).
1.	Providing pest control services to hostel campus for one year (5 Iterations) with approved chemicals, and terms and conditions. and (Bed-bugs, Cockroach, Lizard, Ants, white ants, Spider, Rat etc).	
	Total Amount (Rs).	
	GST Amt.:-	
	Final Amount:- (Inclusive of All Taxes and other charges etc.)	

We agree to provide the above Service in accordance with the technical specifications for a total contract price of Rs. -----.

We hereby certify that we have taken steps to ensure that no person acting for us to on our behalf will engage in bribery.

Note: - Attach the Photo copy of following.

1. The details of the chemicals used for the pest control, specification, approved make etc.
2. Experience certificate of similar works equal to equal nature and scope (Minimum three works).
3. Govt. License copy.
4. Total Annual Turnover for last three years Rs. 20 Lakhs. (Income Tax returns should be submitted).
5. Total No. of Labour working at present in your Organization list to be attached.

Date: -

Signature of Bidder

Seal or Stamp:-