

College Of Engineering, Pune
(An Autonomous Institute of Government of Maharashtra, Pune-411005)
End Semester Examination
AS103: Communication Skills
Semester I

Year: F Y B. Tech.
Academic Year: 2006-07
Duration: 3hrs.

Branch: All
Date: 9 / 1/06
Max. Marks: 60

- Note: 1. Question no. 1 and 2 are compulsory.
2. Additionally answer any four questions from the remaining six.
3. Figures to right indicate full marks.
4. Start new question on new page.
-

Q. 1. Fill in the blanks with suitable prepositions. (10)

1. The Government subscribed a handsome sum ----- The flood relief fund.
2. His friends condoled -----him ----- his bereavement.
3. Our actions are means ----- communication, subject----- interpretation by others.
4. I don't concur ----- you ----- that opinion.
5. The avaricious man is greedy ----- gain.
6. His views do not accord ----- mine.
7. Human sacrifices were practiced ----- the Nagas.
8. Do not cry ----- spilt milk.
9. Facial expressions also provide information ----- a communicator's thought process.
10. They live -----same roof.

Q. 2. Form a sentence for each of the words given below. (10)

1. Elucidate
2. Artifice.
3. Clement
4. Obliterate
5. Debility
6. Vortex
7. Deviate
8. Incurable
9. Resonance
10. Affect

Q. 3. Businesses today are doing more outsourcing than ever before. Any organization you know, Select two problems from the list given below: (10)

Internet misuse, Poor telephone techniques, Harassment at workplace, Frequent change of Staff.

Assume that as a consultant, you have been approached to suggest the improving measures and write one page report.

- Q. 4.** Write one page article for the local newspaper regarding the miserable condition of roads in the city (10)

Or

Write one page actionable agenda to improve your communication skills.

- Q. 5.** Write a one page open letter to the Pune Municipal Corporation regarding the worst service provided by the PMT. (10)

Or

Write an open letter to the Health Minister of Maharashtra about the epidemics like Dengu, Chikun Guniya and suggest the precautionary measures.

- Q. 6.** Write an essay on the working of a fountain pen. (10)

- Q.7.** State the importance of Body language in communication. (10)

Or

Sate the importance of listening skills.

- Q. 8.** Discuss in writing the need of personality development in today's world. (10)

Or

Write an application letter along with your Resume for the post of Manager to 'BMC. Software'