

COLLEGE OF ENGINEERING, PUNE
(An Autonomous Institute of Government of Maharashtra)
Affiliated to University of Pune
End Semester Examination
(AS103) Communication Skills

Semester - I

Programme: F.Y. B.Tech
Academic Year 2006-07
Duration: 3 Hours

Branch: All Branches
Date: 22/11/06
Max. Marks: 60

Instructions

1. All questions are compulsory.
2. All questions carry equal marks.
3. Begin each answer on a fresh page. Neatness will be appreciated.
4. Mobile phones are not permitted in the examination hall.

Q1. (a) Match each word in column A with its meaning in column B:

(5)

A	B
(i) <i>plying</i>	(a) non-observance (of rules, etc.)
(ii) <i>enforce</i>	(b) danger
(iii) <i>fatal</i>	(c) moving between places
(iv) <i>violation</i>	(d) a person who walks
(v) <i>pedestrian</i>	(e) severe
(vi) <i>stringent</i>	(f) abnormal accumulation of people, traffic, etc.
(vii) <i>regulations</i>	(g) resulting in death
(viii) <i>stray</i>	(h) make sure something is followed
(ix) <i>congestion</i>	(i) rules
(x) <i>hazard</i>	(j) wandering

(b) Use the words in column 'A' above to fill in the gaps in the paragraph below:

(5)

Vehicles _____ on the roads of India have been on the increase in recent years. They have contributed in great measure to the _____ of traffic on the roads, especially during the peak hours. The more disturbing aspect of the transport scene is the increasing number of accidents. _____ of traffic _____ by drivers results quite often in _____ mishaps. The drivers are often guilty of over speeding, rash and negligent driving and reckless overtaking on narrow stretches of roads. They are not afraid of _____ punishment since they believe the authorities will not _____ the laws strictly. Other factors that cause traffic _____ are _____ cattle on the road and the _____ who refuses to use the subway for crossing the road, but just darts across it.

Q2. Prepare a detailed bio-data of yourself along with a suitable covering letter to apply for an Engineer's position in a reputed organisation.

(10)

Q3. You have received the address of a young American looking for a pen friend in India. Write a letter to him/ her offering your friendship. Tell him/ her all about yourself – your interests, hobbies, etc.

(10)

Q4. Read the following passage and summarise it in not more than 100 words:

(10)

Communication is the sending of information or news from one person to another. We all depend on one another to do things in life. If human beings did not communicate, we would not have achieved the progress that we have made. Life would have been very difficult without communication, because everyone would have to do everything by oneself. There would be no way to know what is happening in the world. Nobody would know what the other person wants or thinks. Nobody would be able to tell others about their thoughts or feelings. There would be no trade, no buying and selling, no stories to tell or listen to, no learning or teaching, no music, movies, or any other kind of entertainment. So we can see how important communication is to people. Speech is the most important means of communication linking human beings together.

Language is the medium through which we make our speech understood. There are many languages, which people speak. These languages use words to give shape to our thoughts or ideas. Therefore, when two people communicate in a common language, they must understand the meanings of the words in that language. But spoken language is not the only way in which we get our messages across. Besides speech, we also use facial gestures and hand movements to express our feelings and to send signals to other people. This is called non-verbal communication. There are many ways in which we can use this non-verbal or body language to communicate our ideas or thoughts. The sign language used by deaf people is an example of this. Similarly, blind people communicate mainly through touch, hearing, and smell. Even animals use different kinds of body language to communicate. Therefore, while speech is unique to human beings, body language is universal. (299 words)

Q5. Complete the story below using the correct form of the verbs given in the brackets:

(10)

One day I was _____ (walk) with my dog along the road leading to a village. All of a sudden a car _____ (appear) before me. The man at the wheel _____ (drive) the car very fast. I _____ (see) the car just in time and jumped to a side. However, my dog _____ (run over) by the car and died.

The man _____ (stop) the car and _____ (come) up to me. He said that he _____ (not see) me because he had been lost in _____ (admire) the scenery. He _____ (take) out his briefcase and _____ (give) me some money. He said that the dog was dead and there _____ (be) nothing we _____ (can) do about it. I took the money.

Then the man saw the gun I _____ (carry). He _____ (say) that he _____ (be) sorry to have spoiled my hunting. Obviously, he _____ (think) that I _____ (go) hunting because I _____ (have) the dog and the gun with me.

I _____ (tell) him that I _____ (not go) hunting. I explained that the dog _____ (be) ill for three weeks. So I _____ (take) him to the forest to shoot him and end his suffering. But now that would not be necessary because the dog was dead, any way. I _____ (thank) the man for the money and _____ (bid) him goodbye.

Q6. (a) Complete the following passage using suitable words:

(4)

Technology is a mixed package; it has its benefits and its _____. Technology is the _____ derived from the application of knowledge. This power has been sought to be utilised to improve the _____ of living of people all over the world. It cannot be denied that advances in technology have had tremendous beneficial _____ on food production, health care, housing, education, transport, communication and other important _____ of life. Technology has made human life more comfortable. Turning to the other side of the picture, we find that technology has led to the _____ of the environment. The concentration of human and material resources at a few centres has resulted in large-scale _____ of rural populations to urban areas and the consequent _____ of urbanisation and slums.

(b) Rewrite the following sentences (any TWELVE) making corrections where necessary:

(6)

1. Why you are fighting with your cousin brother?
2. Teacher told that tomorrow holiday.
3. You are having how many brother and sister?
4. Only I am having one brother, and also no any sister
5. She is saying me do this work.
6. When I will talk, why you talking middle-middle?
7. You came yesterday only or what?
8. When small-small problems are there, what we can do for that?
9. Tomorrow you are having exam, no? Best luck, OK?
10. You only told me to do like this, no?
11. She is more better student than myself.
12. If rain is coming too fastly, I may reach lately in the college.
13. Because exam came nearby, I will studying very hardly.
14. I am having no any problem for give you book
15. Myself is Mr. Sunil. Now, you please give your introduction.