



# COEP Technological University

(COEP Tech)

A Unitary Public University of Government of Maharashtra

w.e.f 21<sup>st</sup> June 2022

(Formerly College of Engineering Pune)

**Announcement of Institute Level Spot Round on 29<sup>th</sup> August 2023**

**For MBA programs at COEP Technological University**

**For the Academic Year 2023-24**

## Sequence of activities for Spot round admission

Sr. No.	Activity	Schedule	
		First Date	Last Date
1.	Vacancy position available on CET Cell Website		
2.	Online registration by the Candidate for FY MBA for the institute level spot admission in the link given on university website ( <a href="https://www.coep.org.in/admissions/graduateprogram">https://www.coep.org.in/admissions/graduateprogram</a> ) NRI/OCI/PIO/CIWGC/FN candidates). This registration will help the admission committee for making arrangements for the smooth conduction of the Spot Round. Everyone who would like to participate for this round required to be present ( <b>compulsory</b> ) in the <b>Mini Auditorium, COEP Tech on 29<sup>th</sup> August 2023 at 9.30a.m)</b>	27-08-2023 02.00 PM	29-08-2023 7.00 AM
3.	<b>Reporting (in-person) to COEP Tech with all required documents (Original and Two Photocopy sets)</b>	29-08-2023 09.30 AM	
4.	Display of the Provisional Merit list on notice board at Admission Venue.	29-08-2023 11.00 AM	
5.	<b>Confirmation</b> of spot admission to allotted seats as per the inter-se-merit by paying the <b>Requisite College Fees</b> and submitting the <b>Required documents</b> at COEP Tech	29-08-2023 10.30 AM onwards	

**\* Following candidates are only eligible for this institute level round:**

Candidates who have already registered (**CAP and Non-CAP both**) on CET Cell portal and confirmed their applications by the respective FC for the AY 2023-24.

**For all MBACandidates:**

<b>Sr. No.</b>	<b>Activity</b>
1	Reporting to Mini Auditorium, COEP Tech at 9.30 am and submission of Nonrefundable admission Processing fee Rs.1000/- (One Thousand only) for OPEN category, Rs. 800 for reserved category (receipt if already paid before reporting). <b>Mode of payment:</b> Through GPay/ Online through SBI collect on <b>Bank Name-SBI, A/C No.- 31193113321, A/C Name- College of Engineering Pune(COEP), IFSC Code- SBIN0010431.</b> For Online payment candidate must produce printout of the payment receipt/DD at the time of reporting.
2	Verification of applicable original documents as notified by CET Cell (as per information brochure for MBA for the AY 2023-24) and submission of two sets of photo copy of these documents.
3	Call for seat allotment by counseling as per clause 13 of as per information brochure for MBA for the AY 2023-24 (Page 26, 27)
4	Submission of Institute Admission Fee in the form of Gpay/Online through SBI Collect / Demand Draft in favor of "Director, College of Engineering Pune" Payable at Pune.
5	Seat allotment based on available vacancy at that point of time
6	Submission of required original documents along with two sets of photo copy of these documents
7	Confirmation of the allotted seat to the candidate
8	Issue of admission confirmation receipt to the candidate

**Important Instructions:**

1. The admissions to the first year of MBA Programmes at COEP Technological University Pune for the academic Year 2023-24 will be conducted by Direct Counseling (Spot) Round against vacant seats of COEP Tech available after CAP-III round of CET Cell of Maharashtra for the admission for the Year 2023-24.
2. These admissions will be made **strictly** in the order of inter-se-merit amongst the candidates who report in-person for admission to COEP Tech against the seats available at that point of time.
3. The candidate will lose the claim to participate in the admission counseling process if he/she fails to produce all the required original documents at the time of document verification during the counseling round. In case a candidate has taken admission elsewhere, he/she will be required to submit/produce the original receipt of admission. The candidate should submit an undertaking stating that he/she will submit original documents within four working days from the date of reporting.
4. After successful verification of the relevant original documents and payment of

admission processing fee (as applicable to MBA Candidates), the eligible candidates will be called for seat allotment by counseling as per inter-se merit.

5. The seat allotment will be carried out based on the vacancy status at that point of time. Accordingly, the seat allotted to a candidate would then be deleted from the pool of vacant seats. Candidates are advised to be present in the Counseling hall and wait for their turn as per inter-se merit. If a candidate is found unavailable when called, the next candidate in the merit list will be called for allotment of seat and the absent candidate may miss his/her chance of merit-based seat allotment.
6. Suppose a candidate of higher merit reports late during the process of counseling. In that case, the candidate may be considered for allotment of a seat available at that point of time for a particular category to which he/she belongs. Such a candidate shall be given preference for admission over the candidates with lower rank present at that point of time. The decision of the admission center in-charge shall be final and binding.
7. Confirmation of the allotted seat to the candidate is subject to the submission of the requisite Institute admission fees through **GPay/ Online through SBI collect on Bank Name-SBI, A/C No.- 31193113321, A/C Name- College of Engineering Pune(COEP), IFSC Code- SBIN001043 or DD in favor of "COEP Technological University" payable at Pune.**

If a candidate fails to pay the requisite institute admission fee at the time of seat allotment, such candidature will be withdrawn and the seat will be allotted to the next candidate in the merit list. Payment through cash / cheque will not be accepted under any circumstances.

**Registrar**  
**COEP Technological University**