

Applied Science Department

Academic audit


Personnel Psychology course (ILOE T.Y.B.Tech)

16/07/2018

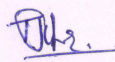
Academic audit for Personnel Psychology course (ILOE T.Y.B.Tech) was done on Monday, 16th July 2018. Prachi Thorat has worked as an expert for this activity. Her suggestions are incorporated in the syllabus for part I and II for academic year 2018-19.

Planning of different activities and assignments and sequence of units were also discussed and made changes accordingly to execute the course in the effective manner.

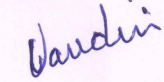
Expert


(Prachi Thorat)

Course faculty


(Tanuja Kher)

I/c HOD


(N.V. Iyer)

Personnel Psychology (I) - 2017-18
T. Y. B. Tech
ILOE

Teaching Scheme- 2 Lectures per week

Examination Scheme-
3 Assignments for 60 marks
End semester of 40 marks

Objectives:

1. To enable to understand basic concepts in organizational set up.
2. To create awareness about corporate world and efficacy of employee.
3. To understand importance of groups and its dynamics
4. To understand the importance of self management

Course Outcomes

- a. Students will have understanding of organizational concepts and behavior.
- b. Students will have understanding about their own personality for corporate world.
- c. Students will understand importance of groups and its dynamics.
- d. Students will understand the importance of self management and development.

Course Content-

Unit 1- Introduction- Basic concepts in Organizational set up and its importance	2hrs
Unit 2- Personality and corporate world- Know and accept you. Preparing for corporate world, approaches towards work	8hrs
Unit 3- Group behavior and leadership.- Group behavior and effectiveness, Effective Leadership and management principles	8hrs
Unit 4- Self management & development- Efficient working habits, self training and self development	4hrs

Text Books:

1. Khana S.S.- (2016) Organizational Behaviour(Text and Cases) Chand and company Pvt. Ltd. Delhi.
2. Rae Andr'e :- (2008) organizational behavior. Dorling Kindersley (India) Pvt. Ltd.
3. Wallace Hand Masters L.- (2008) Personality development..Cengage Learning India Pvt. Ltd.

Referece books:

1. Robbins S, JudgeA, Vohra N:- (2013)Organizational behavior.(15th ed) Pearson Education,Inc.
2. Singh Kavita:- (2010) Organizational behavior-Text and cases. Dorling Kindersley (India) pvt. Ltd.

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Course Content-

Unit 1- Introduction- Basic concepts in Organizational set up and its importance	2hrs
Unit 2- Personality and corporate world- Know and accept you. Preparing for corporate world, approaches towards work	8 hrs
Unit 3 - Motivation- Self motivation and motivating others in their job	4hrs
Unit 4- Self management & development- Efficient working habits, self training and self development	4hrs

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Personnel Psychology (II) 2017-18
T. Y. B. Tech
ILOE AS- (17012)

Teaching Scheme- 2 Lectures per week

Examination Scheme-
3 Assignments for 60 marks
End semester of 40 marks

Objectives:

1. To understand importance of motivation
2. To understand importance of standards of conduct.
3. To understand ways of successful career
4. To make students aware about stressors and conflicts at workplace and their management.

Course outcomes-

- a. Students will understand importance of motivation.
- b. Students will be able to realize importance of standards of behavior at work place.
- c. Students will get guide lines to achieve workplace success.
- d. Students will enable to manage stress and conflict in their personal life and at workplace.

Course Content -

Unit 1- Motivation- Self motivation and motivating others in their job	4hrs
Unit 2 - Emotional Intelligence & values- Emotional intelligence and Standards of conducts	4hrs
Unit 3 - Work place success - Setting goals, performance appraisal and moving ahead	8hrs
Unit 4- Stress & conflict management at work place- Occupational stress and conflict, strategies for stress and conflict management	6hrs

Text Books:

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Personnel Psychology (II) 2018-19
T. Y. B. Tech
ILOE AS- (17012)

Teaching Scheme- 2 Lectures per week

Examination Scheme-
3 Assignments for 60 marks
End semester of 40 marks

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Course Content -

Unit 1- Group behavior and leadership.- Group behavior and effectiveness, Effective Leadership and management principles	8 hrs
Unit 2 - Emotional Intelligence and Work place success.	4hrs
Unit 3 - Work ethics and human values. Performance appraisal	5hrs
Unit 4- Stress & conflict management at work place- Occupational stress and conflict, strategies for stress and conflict management	6hrs

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