INVITATION OF QUOTATIONS

Name of Order: Providing Flex for Impressions'19.

Respected Sir / Ma'am,

Sealed quotations are invited for the following items in Indian rupees only, for Impressions'19 as per the given terms and conditions.

Last date for the receipt of the sealed quotation: **12th November, 2019 before 1:00 PM**

The sealed envelope should be submitted at the following Address:
Impressions Office, Central Library 2nd Floor of, College of Engineering Pune, Wellesley Road Shivajinagar, Pune-411 005, Maharashtra, India

Sr. No.	Item	Specifications	Quantity	Amount	
				Rate per sq.ft	Total
1	Flex (without frame)	Star	2000 Sq. Ft.		
2	Flex (without frame)	Normal	1500 Sq. Ft.		
				Total	
				GST (%)	
				Total	

Last Date of Receipt of Tenders	**12th November 2019 , 1:00 PM**
Opening of Tenders	**12th November 2019 , 3:00 PM**
Tender Fees	NIL
Correspondence Address	Impressions Office, Central Library 2nd Floor, College of Engineering, Pune, Shivaji Nagar, Pune - 411005

Terms and Conditions

1. The specifications and quantity of the particulars should conform to the requirements in the quotations invited.
2. Quotation to be addressed to "**Impressions 2019, COEP**" and to be submitted in Impressions Office, Central Library 2nd Floor of COEP.
3. The institute reserves the right to accept the tenders or may reject any or all tenders and to order any of the item in any quantity without assigning reasons.
4. The quotation shall be sent in **a sealed envelope** mentioning the name of the firm, signature of the vendor.
5. **Submission of Quotation:**

1.The supplier must submit sealed envelopes as mentioned below by Speed post/Courier only.

2.Outer envelope C will consist of following two sealed envelopes (Written as Quotation of Flex for Impressions 2019).

3.Envelope A- Original copy of quotation/quotations/Price Bid

4.Envelope B- Technical Specification (Mentioning the Specifications)

6. There should be no increase in the price once quoted and the institution shall not pay additional amount.
7. The vendor should submit the quotations inclusive of GST Applicable and transportation charges if any and its breakup needs to be mentioned.
8. Incomplete quotations will be rejected without considerations.
9. The actual quantity will depend on the institute requirements. However, quantity may increase or decrease.
10. Quotation(s) received beyond last date of quotation submission will be rejected.
11. The Director, College of Engineering, Pune has final rights to cancel the quotation without any reason.
12. Quotations should be signed by the authorised signatory.
13. In case of any queries, the vendors can contact the Print and Purchase Head of Impressions'19 on the contact no. **8180873259**.

Ambadas B. Maske Print & Purchase Head Impressions'19	Rohit Vijay Devkare Secretary Impressions'19	Dr. Kshipra V. Moghe Faculty advisor Impressions'19

[To be submitted by Vendor on Letter Head]

You may quote your rates in format given below

Date:
Ref. No: COEP_IMP19_FLEX001

To,
Impressions 2019,
College of Engineering Pune-5

Sr. No.	Item	Specifications	Quantity	Amount	
				Rate per sq.ft	Total
1	Flex (without frame)	Star	2000 Sq. Ft.		
2	Flex (without frame)	Normal	1500 Sq. Ft.		
				Total	
				GST (%)	
				Total	