



# COEP Technological University (COEP Tech)

A Unitary Public University of Government of Maharashtra  
(Formerly College of Engineering Pune)

## Department of Computer Engineering and IT

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### Enquiry Letter

Sealed Quotation is invited by the Department of Computer Engineering and Information Technology from reputed service providers for the servicing and maintenance of Ductable A/C unit 12 ton, supply of condensing unit, repair & Gas fill up installed in the Cognizant Lab.

|                                 |   |
|---------------------------------|---|
| Enquiry Number & Date           | COEPTU/Comp-IT/Enq/HVAC Maintains/Central Computing Center/2023-24/1150 |
| Enquiry Date                    | 08/06/2023  |
| Material Description            | Detailed Material & Specification Annexure- Attached                    |
| Location:-                      | Central Computing Center (Cognizant Lab)                                |
| Quotation Submission Date@ Time | Up to 19/06/2023 @ 4.00pm   |
| Quotation Submission Place      | Inward Section, COEP Technological University Pune                      |

### **Terms & Conditions:-**

1. Fax and Email quotation are not acceptable.
2. The taxes, insurance, freight, packing and forwarding charges if any be quoted in Indian Rupees separately.
3. The rates shall be valid for 90days.
4. Validity: Quotation Validity at least 90 days from the due date.
5. Quotations Shall Be Sent In Sealed Envelopes Clearly Marked Quotation For servicing and maintenance of Ductable A/C unit 12 ton, supply of condensing unit, repair & Gas fill up installed in the Cognizant Lab and addressed to The Head, Department of Computer & IT ,COEP Technological University Pune-411 005.
6. 100% payment will be paid after satisfactory delivery, installation and commissioning/work.
7. Please specify the make and model of the item.
8. Quotation(s) received after last date of Quotation submission will be rejected.

9. Delivery/Work Period and Terms Conditions should be mentioned clearly.
10. The work should be made within 06 weeks from the date of work order. Please see terms and condition of supply.
11. Delivery/Work: The penalty conditions are applicable for the late delivery as per Government norms.
12. Optional items should be quoted in separate sheet otherwise your quote will be rejected
13. The supplier/Vendor should have more than three years of experience in the Supply and services of Split Air Conditioner, HVAC equipment
14. All following documents/certificate should be provided / attached.
  - a) Shop Act License/Incorporation Certificate/Firm Registration Certificate Copy.
  - b) PAN Card Copy
  - c) GST Certificate Copy
15. The quoted equipment should be of CE (Conformity European) standards.
16. Bidder must have a registered office in the premises of Pune and Pimpri Chinchwad. Shop Act needs to attach for confirmation.
17. Supply/Work and Installation:- Vendor shall be responsible for successful installation, commissioning and testing of the supplied items at Department of Computer & IT , COEP Technological University Pune-411 005.. Any defective component/device will be replaced by vendor at his cost.
18. The Vice Chancellor of COEP Technological University Pune reserves right to reject any one or all the quotation(s) without assigning any reasons and shall not be required to give any reason in writing or otherwise at any time for rejection of the Item / Equipment

Sd/-

Head

Department of Computer Engineering and IT  
COEP Technological University Pune

### Annexure A

Quotation for Supply and Installation of For servicing and maintenance of Ductable A/C unit 12 ton, supply of condensing unit, repair & Gas fill up installed in the Central Computing Center (Cognizant Lab)

| Sr.No   | Material Description                            | Qty in Nos | Rate per Unit in Rs. | Total Amount in Rs |
|---|---|------------|----------------------|--------------------|
|   | <b>Central Computing Center (Cognizant Lab)</b> |            |                      |                    |
| 1   | Copper Condenser 5x4x4 Roll                     | 2 Nos.     |                      |                    |
| 2   | Gas R-407 charging                              | At Actual  |                      |                    |
| 3   | Labor Charges                                   | At Job     |                      |                    |
| 4   | Servicing                                       | 2 Nos.     |                      |                    |
| Cost in Rs.   |   |            |                      |                    |
| GST % in Rs.  |   |            |                      |                    |
| Total Amount (Inclusive of all Taxes) in Rs.                |   |            |                      |                    |
| Total Amount (Inclusive of all Taxes) in words Rupees Only. |   |            |                      |                    |