



COEP Technological University, Pune

Wellesely Road, Chhatrapati Shivaji Maharaj Nagar, Pune- 411005

Antarang: Annual Social Gathering 2023

Phone: +91 9511855133 Email: Gatheringssecretary22-23@coep.ac.in



Outward No.: COEP/GATH/2022-23/ 08 Date: 24/03/2023

To,
Vice Chancellor,
COEP Tech,
Pune-411005

Subject: Permission to invite quotations of Instruments required for Faculty Gathering in Gathering'23.

Respected Sir,

Seeing the excitement around the campus for the annual social gathering is overwhelming! Everyone is preparing their best for Antrang'23 and it is going to be a fun filled 3-day extravaganza between 7th April to 9th April 2023.

The Gathering is a platform for COEPians by the COEPians to showcase their hidden talent. Gathering is a festival that of the college that includes Traditional day, DJ night on 4th and 5th April 2023 respectively. The Drama and Variety programs are scheduled between 7th to 9th April.

Faculties and administrative staff are the heart of this institution. This year we have introduced a program – Faculty Gathering on 8th April 2023, to involve Faculties and staff also. For smooth conduction of event we need various instruments.

So, I request you to grant the permission to invite quotation for Instruments required for Faculty Gathering in Gathering'23. The requirement of instruments is attached here with.

Thanking you in anticipation.

Yours Sincerely,

Rushkesh Raurdale,
JC On - stage,
Gathering 2023

Tejas Patange,
Secretary,
Gathering 2023

Dr. G. L. Agawane
Faculty Advisor,
Faculty Gathering'23

*Requesting
members
for
permission*

Ms. Nilima Kolhare
VP Gymkhana Director,
COEP

Dr. M.P. Khond
BoSD
COEP

www.coepgathering.org.in

COEP Technological University, Pune

Shivajinagar, Pune -411005

Ph.No.020-25507779

NO/COEP/GATH/22-23/

Date: 24/03/2023

INVITATION FOR QUOTATION

To,

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.....

Sub: Quotation invitation for the Musical Instruments for Faculty Gathering in Gathering 2023.

Respected Sir,

Please quote your lowest rate in the sealed envelope for the Musical Instruments for Faculty Gathering in Gathering 2023, on or before 31/03/2023 up to 5.00 p.m. The detailed list of requirements with full specifications & terms & conditions are stated below.

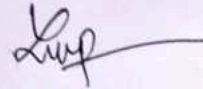
INFRASTRUCTURE for Musical Night, Refreshment, ANC and Campus Decoration

Infrastructure for Musical Night				
Sr. No.	Description	Qty	Duration	Venue
1	Tabla and Dholak	1	4 th April 2023 to 6 th April and on 8 th April 1 PM to 5 PM	Main Auditorium
2	Rythem Machine and Actopad	1		
3	Guitar	1		
4	Keyboard	1		
5	Crack Sound or QSC	1		

Terms & Conditions for Infrastructure:

1. Please send your quotation in sealed envelope in the Name of "Vice Chancellor, COEP Technological University."
2. Please state taxes and transportation charges separately.
3. The item can be dismantled & taken away by the vendor after the duration mentioned in the requirement list.
4. The institute reserves all the rights to select or reject the offer of the Vendor.
5. No advance will be paid. Payment will be released after successfully completion of said work.
6. Please specify your terms and conditions if any.
7. The rate quoted for above work shall be valid for a period of three months from the date of opening.


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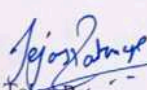


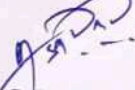
8. The rate should be for "F.O.R." destination.
9. The stores shall be checked at this institute & it will not be liable to pay the charges for rejected material when returned and replaced.
10. The material should be supplied on CREDIT BASIS. The limit for credit will be up to 3 months from the date of quantity invitation.
11. The final bill will be paid on actual work done.
12. The material received to college for events will be inspected for quality and corrections. The material not confirming the quality norms will be rejected. Supplier will have to remove the rejected material at his own cost. No payment will be made for rejected material.
13. Fax and email quotations are not acceptable.
14. COEP Tech University will not be responsible for any damage of items caused due to Natural Calamities (Rain, Wind, Sunlight etc.)
15. All the infrastructure should be setup before the actual event time. No extension shall be given for the same.
16. If the work is delayed the 5% of penalty shall be charged on total bill.
17. If Black out timings for instrument exceeds 10 minutes then penalty of 10% will be charged on total bill and if the blackout time exceeds 30 minutes then penalty of 25% will be charged on the total bill.
17. Further details of this quotation and the relevant information are available in the Gymkhana office, COEP Tech.


For any query, please contact
Rushikesh Raundale – 9665932204

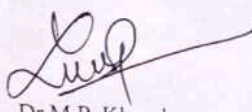
The quotations will be opened on 1/04/2023 at 4.00 p.m. in Gymkhana Office, COEP.


Rushikesh Raundale,
JC On - stage,
Gathering '23


Tejas Patange,
Secretary,
Gathering '23


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