## Notice for Registration for Re-Exam July 2022

### For SY UG Theory of core & elective courses

**Re-Exams July 2022 will be conducted from 22ⁿᵈ July 2022 (Friday) onwards.**

{You may consult with the concerned course teacher / Department for date and time of exam for a particular Course (subject)}

Students willing to register for the said exam should go through the registration process in three steps as follows.

1. Pay the fees online on the link https://www.onlinesbi.com/ and take print out of the receipt. Amount may be calculated @ Rs. 500/- per course. Please keep ready the transaction number, date and amount of the "Fees Paid Receipt" without which MIS System may not record registration done by you.

2. Please update the payment details through following link:

   **Student Login >> Academic >> Re-Exam Fees Payment**

   Just updating payment details does not confirm your registration. Hence follow the next step noted below.

3. Proceed for re-exam course registration through following link

   **Student Login >> Academic >> Re-Exam Student Registration**

All concerned students are advised to register for the courses of their choice on the link given above on date: Thursday, 21ˢᵗ July 2022 form 10.30 AM to 03.00 PM

Students absent during ESE due to medical reasons and willing to appear for re-exam on medical reason, required to seek prior approval of Dean (Academics) via email by following due procedure as mentioned below.

Students appearing for re-exam on medical reason need to take recommendation from faculty mentor, then Head of Department and permission from Dean (Academics) along with attached proofs of medical reasons.

Detained, dropped, absent {*except medical cases approved by Dean (Academics)*}, defaulter, copy case, cases of 'Admission Cancelled', etc., all such students are not allowed to register for re-exam.

The re-exam is for only theory of core and elective courses, however re-exam will not be allowed for lab courses, courses of zero credit, etc.

In case you face any problem, write an email to mishelp@coep.ac.in mentioning your MIS number and course name.

Please send your fees paid receipt to examcell@coep.ac.in before 3.00 PM on the same day, i.e 21ˢᵗ July 2022.

**Payment Mode: online only**

Fees to be paid well in advance @ Rs. 500/- per course. You can pay the required amount online through SBI collect today onwards till the day of registration. 'Procedure for e-payment for amounts related to Exam Cell' is displayed on our website under Academics Tab further in the dropdown list of Exam Cell. The same is given below.

**Procedure for e-payment -- through "STATE BANK COLLECT" facility of SBI**

1. Please visit State Bank website https://www.onlinesbi.com/
2. Find and click STATE BANK COLLECT, the 6th option from left hand side on the first horizontal bar.
3. Click Check Box to proceed for payment
4. I have read and accepted the terms and conditions stated above.
5. You will be prompted to proceed further.
6. After accurately acting upon all the steps prompted further, you can make payments for Re-exam Fee (Rs. 500/- per course).
7. Take the printout of the receipt for further references. And use it to submit where ever required.

Exam Cell